

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Meeting, May 21, 2013

Minutes

(Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:30 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present, except Bonnie Quick. The Pledge of Allegiance was recited.

The agenda was presented and approved with some modifications.

Minutes from the April 16, 2013 meeting were presented. **Motion to approve minutes Gretzema, support Kelly. Thompson abstained. Motion carried.**

Public Comment

- Jeanne Dean stated she believes that the On the Narrows Marina expansion is violating the parking ordinance and asked whether the Board would be addressing this problem. Soderholm stated that there was a letter from the Glen Lake Association that would be discussed later in the meeting.
- Elsie Peterson stated that the Health Club is closing and wondered if the exercise classes could be held in the Town Hall. Soderholm stated that there was correspondence regarding this issue that would be discussed later in the meeting.

Treasurer's Report - Cash on hand as of 4/30/13, \$2,367,287.06.

- Bills – General Fund: \$33,668.80 expenses. **Motion to approve Gretzema, support Thompson. Motion carried.** Payroll of \$12,191.39. **Motion to approve Gretzema; support Kelly, to approve payment of expenses. Motion carried.**
- Bills - Emergency Services: \$51,424.15 expenses. All expenses and payroll reviewed by EASC. There was a discussion regarding health care and worker's compensation insurance reconciliations. Payroll of \$56,512.03. **Motion to approve expenses and payroll Kent, support Thompson. Motion carried.**

Emergency Services Advisory Commission report – Andy DuPont.

- Ladder truck has been repaired and is back in service.
- New SCBAs received and training is now taking place.
- Upgrades to the Empire Station have been completed. Looking at possibly installing a backup generator in the near future and seeking grant funds to help with the cost.
- 800 MHz radios have been rebanded. Waiting for the State to program new radio equipment.
- Fire Chief John Dodson has nearly completed training at Baker College. Dodson has performed very well with the training.
- EASC has been investigation a new staffing model that would allow for two paramedics during the summer season. This would result in approximately \$100,000 annually in additional expenses. Chief Dodson has come up with a revised model that would reduce the impact by about \$60,000. EASC is recommending the approval of this revised plan and expenditure. Chief Dodson then detailed the plan. A final model and budget will be presented at the next Board meeting. In the meantime, \$10,000 in immediate funding is needed for training and implementation for the coming summer months/12 weeks. **Motion to approve Thompson, support Kelly. Motion carried.**

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Fire Chief Operations Report – John Dodson.

- Old SCBAs need to be disposed and permission is needed to remove old packs from the asset list. There are 22 packs with an estimated value of \$250-500 each. Suttons Bay is interested in purchasing some packs and they can be listed for resale. The bottles must be shipped overseas for destruction. **Motion to approve disposal of assets Gretzema, support Thompson. Motion carried.**
- The alarm system for the Town Hall has been reviewed for updates in order to provide adequate fire and smoke detection as well as to bring the system up to code. John contacted three vendors for quotes. The vendors recommended including upgrades to make the building ADA compliant, which would help lower liability. Only one bid was received, in the amount of \$4,319, which would cover the cost of 17 new smoke detectors, 5 pull stations, 2 keypads, and 12 wall packs with sound and strobe. There is a \$70 monthly fee for monitoring and a \$10 a month charge for monthly service tests, if desired. Current ADT monitoring contract ends in September. New system would be non-proprietary. Bonnie Quick will need to contact ADT and confirm that contract ends in September. **Motion to approve purchase from EPS Thompson, support Gretzema. Motion carried.**

Zoning Administrators Report – Bob Hawley submitted in writing.

- 11 Land Use permits issued \$1,270.

Assessing Report – Presented in writing.

Correspondence was reviewed and accepted as presented.

- M-DEQ approval for expansion of width of dock at On the Narrows Marina.
- M-DEQ approval for dredging of wetlands on Frog Pond #3.
- Planning & Zoning News.
- Letter from Glen Lake Athletic Club regarding desire to transfer a program to the Town Hall gym. Soderholm suggested getting the Park Commission involved in a creating a recreational plan that includes this program. **Motion to forward this letter to the Park Commission with a recommendation for quick approval and further expansion of a recreational plan Thompson, support Gretzema. Motion carried.**
- Letter from Glen Lake Association regarding new docks at On the Narrows marina. Bob Hawley stated that the number of boats has not increased; the boats were moved from moorings to new docks. Therefore, there is nothing for the Township to approve. Anything above the existing number would require approval. Soderholm is waiting for a response from the Township attorney before responding to the Glen Lake Association.

Unfinished Business:

- Energy Conservation Project Impact – saved 46% in electrical service, though natural gas increased. Net savings for one year of \$1,643.97. Resolution stated that half of that amount, \$821.99, will be used to purchase energy-saving improvements. Thermal-pane windows have been installed and a new refrigerator will be purchased.
- Dick Figura is reviewing original Resolution to determine if the requirements have been met.

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New Business:

- Fireworks – Waiting for model regulations from State, this can then be adopted by all counties.
- MTA Principles of Governance – Draft presented. Soderholm suggested Board members review document, which will be then be discussed at next month's meeting.
- Town Hall Dumpster – Eyesore and unauthorized use. Soderholm stated that adding a cement pad and fencing is being looked at. Will discuss at next meeting.

Planning Commission Report – Kent Kelly.

- May 7, 2013 meeting minutes presented.
- No April meeting due to lack of quorum.
- Bob Hawley talked to hotel owner on M-109 regarding unauthorized camping.
- July and August meetings were cancelled. A special meeting will be called if needed.
- Soderholm stated that Lance Roman is working on getting the new ordinances on the website.

Public Comment:

- Andy DuPont – Clarified that a letter would be sent to Glen Lake Association regarding perceived expansion at On the Narrows marina.

Board Member Comment - None.

Supervisor Comment – None.

Regular Board Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk