

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Kent Kelly, Trustee

Bonnie Quick, Clerk

Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

Regular Meeting, May 20, 2014

Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall Meeting Room. All board members were present, except Kent Kelly. The Pledge of Allegiance was recited.

The agenda was presented and approved with modifications.

Minutes from the April 15, 2014 regular meeting were presented. **Motion to approve Gretzema, support Thompson. Motion carried.** Minutes from the March 29, 2014 special meeting were also presented. **Motion to approve Gretzema, support Quick. Motion carried.**

Public Comment – Rob Karner reported that the Hatlem Pond dredging was approved by DEQ and should start May 22nd.

Treasurer's Report – 4/30/14 Cash on hand: \$2,422,219.

- Bills – General Fund: \$41,373 expenses and payroll of \$12,523. **Motion to approve Thompson, support Gretzema. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$52,670 expenses and payroll of \$61,886. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Gretzema, support Thompson. Motion carried.** Financial statements reviewed. A discussion regarding natural gas rates was held.

Emergency Services Advisory Commission report – Andy DuPont

- Empire recommends approval of Ralph Middleburg as new ESAC member, to replace Jack Goodnow.
- Agreement with NPS for training reached.

Fire Chief Operations Report – John Dodson

- All staff members have completed voluntary fire officer training.
- Truck retrofit is being postponed temporarily.

Zoning Administrators Report – Presented in writing, 2 land use permits issued.

Correspondence was reviewed and accepted as presented.

- Glen Lake Association letter of thanks for assisting in funding the Hatlem Pond dredging.
- Planning & Zoning News, Michigan Township News

Unfinished Business:

- Boat Ramp - Quinton Brown: Timetable and revised cost estimate provided for access ramp dock addition. **Motion Thompson, support Quick, to approve \$875 for the project. After review and discussion, Motion carried.**
- New Property – Arbor Estates #1: Benzie-Leelanau Health Department performed inspection and site survey.

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Kent Kelly, Trustee

Bonnie Quick, Clerk

Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

New Business:

- Presentation of, and discussion regarding, draft ordinance for well and septic inspections at time of sale. Further discussion will be held at June Board meeting.
- **Motion by Gretzema, support Thompson, to appoint Ralph Middleburg as new ESAC member. Motion carried.**
- West End (M-109) Parking – Jeff Ravidoux informed Board of costs and proposed plans for configuration & funding. Negotiated price and construction estimate total is \$190,000. He added that the Township would like 25% contribution from public and there are commitments from West end businesses to date of \$8,050. Ravidoux is willing to do additional fundraising. Board will go into closed session at the end of the meeting to discuss.
- Lance Roman, Planning Commission Chair, stated that the Commission has reviewed proposals for consultants to work on the Master Plan. He and the Commission recommend that Williams & Works be hired. Bill Stege added that the cost would include an electronic survey. Cost would be approximately \$24,000 and the plan would be finished in 2015. **Motion to approve Gretzema, support Quick. Motion carried.**
- Bids for new carpet in Town Hall lobby were reviewed. **Motion Quick, support Gretzema, to award bid to Stone Mountain in the amount of \$525. Motion carried.**
- Bids for blinds for the Town Hall windows were also reviewed. **Motion Gretzema, support Quick, to award bid to Buster Blinds in the amount of \$1,650. Motion carried.**

Public Comment:

- Andy DuPont – Discussed Fisher Lake and asked when funds are received. Gretzema stated that the funds come during the December – March tax cycle. DuPont also requested the email address of the new ESAC member.
- Stan Brubaker - Commented on current west end parking situation, stating that there is not enough parking for existing or future businesses.

Planning Commission Report – None

Motion by Quick, support by Thompson, to go into closed session at 8:50 p.m. Motion carried. The Board returned to the open meeting at 9:16 p.m.

Motion by Gretzema, support Quick, that the Supervisor be authorized to proceed with the direction discussed during the closed session regarding the purchase of property. Motion carried.

Board Member Comment - None

Supervisor Comment - None

Regular Board Meeting adjourned at 9:18 p.m.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk