

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Meeting, April 16, 2013

Minutes

(Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:30 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present, except Bill Thompson. The Pledge of Allegiance was recited.

The agenda was presented and approved with some modifications.

Minutes from the March 19, 2013 meeting were presented. **Motion to approve minutes Gretzema, support Kelly. Motion carried.** Minutes from the special meeting held March 23, 2013 were also presented. **Motion to approve minutes, Quick, support Kelly. Motion carried.**

Public Comment – None

Treasurer's Report - Cash on hand as of 3/31/13, \$2,472,478.61.

- Bills – General Fund: \$30,239.26 and payroll of \$18,919.99. **Motion Gretzema; support Kelly, to approve payment of expenses. Motion carried.**
- Bills - Emergency Services: \$163,513.71 and payroll of \$62,584.71. All have been reviewed and approve by EASC. **Motion Quick; support Gretzema, to approve payment of expenses. Motion carried.**

Emergency Services Advisory Commission report – Bill Batterson

- Minutes from the March 13, 2013 ESAC meeting were presented.
- A discussion to clarify the new budget format was held. Regular operations will still be in line item format, but presentations to the state will be by activity.
- Funds will be accrued for future capital expenses.

Fire Chief Operations Report – John Dodson.

- SCBAs were ordered.
- EASC is reviewing a draft of staffing models that would allow the department to provide more than one paramedic.
- The alarm system for the Town Hall is being reviewed for updating in order to provide adequate fire and smoke detection as well as to bring the system up to code. Cost to upgrade the system will be determined through bids.
- John Dodson is in school to get a teaching certificate in order to teach advanced classes at the fire department.
- A discussion was held regarding the categorization of calls due to a change in protocol. Dodson stated that the Glen Lake Fire Department is not affected by the changes.

Zoning Administrators Report – Presented in writing.

- 1 Land Use permit issued, \$40

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Assessing Report – Presented in writing.

Correspondence was reviewed and accepted as presented.

- Leelanau County Road Commission Annual Report
- Michigan Township News, Planning & Zoning News

Unfinished Business:

- Bids were reviewed for various services:
 - **Motion to award public restroom cleaning contract to Mrs. Clean, Quick. Support Kelly. Motion carried.**
 - **Motion to award Glen Arbor Garden lawn maintenance to Traverse Outdoor and Town Hall lawn maintenance to A-1, Gretzema. Support Kelly. Motion carried.**

New Business:

- Leelanau County Sheriff request for a Resolution is only applicable to villages and organized cities and does not apply to Glen Arbor.

Planning Commission Report – None.

Public Comment:

- Bill Batterson commented for Nancy Batterson, requesting \$250 for the Glen Lake Garden Club. The Board responded that this amount has been budgeted and Nancy just needed to submit a request in writing.
- John Dodson asked about lawn service at the Fire Department, stating that they could provide plowing for the Town Hall in exchange for the cost of gardening at the Fire Department. The Board will look into the cost for this trade.

Board Member Comment :

- John Soderholm commended Terry Gretzema for his work in upgrading the Town Hall facilities.
- Kent Kelly will return to the Planning Commission full time in May.

Supervisor Comment – John Soderholm:

- Solstice Marathon is scheduled and they will submit application to the Clerk.
- The National Park Service is requesting cooperation from the Township in placing No Parking Striping in Glen Haven by the Sleeping Bear Heritage Trail. They will submit a formal request.

Regular Board Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk