

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Public Hearing for 2013-2014 Budget
March 19, 2013
Minutes

The Public Hearing was called to order at 7:30 p.m. and Supervisor Soderholm reviewed the 2013-2014 General Fund Budget. There were no public comments and the Public Hearing was adjourned at 7:38 p.m.

Regular Meeting, March 19, 2013
Minutes
(Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:39 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved with some modifications.

Minutes from the February 19, 2013 meeting were presented. **Motion to approve minutes Gretzema, support Thompson. Motion carried.** Minutes from the special meeting held February 21, 2013 were also presented. **Motion to approve minutes, Gretzema, support Thompson. Motion carried. Kent Kelly abstained.**

Public Comment – None

Treasurer's Report - Cash on hand as of 2/28/13, \$2,276,992.54.

- Bills – General Fund: \$13,639.76 and payroll of \$15,605.05. **Motion Thompson; support Gretzema, to approve payment of expenses. Motion carried.**
- Bills - Emergency Services: \$60,848.93 and payroll of \$65,464.07. All have been reviewed and approve by EASC. **Motion Gretzema; support Kelly, to approve payment of expenses. Motion carried.**

Emergency Services Advisory Commission report – Andy DuPont

- Minutes from the March 13, 2013 EASC meeting were presented.
- Still some area of need in the in-house paramedic services. Will need to hire a paramedic from outside of existing employee pool. An amendment to the 2013-2014 budget will be presented later to allow ES to fill that need.
- 2012 Annual Report completed and distributed.
- Empire Township approved \$8,600 for improvements to the Empire station.
- The revised PTO policy was reviewed. **Motion to approve Gretzema, support Quick. Motion carried.**
- Proposed budget amendments were reviewed. **Motion to approve Quick, support Gretzema. Motion carried. Roll call: Gretzema-Aye, Kelly-Aye, Quick-Aye, Thompson-Aye, and Soderholm-Aye.**

Fire Chief Operations Report – John Dodson.

- After receiving bids, it was determined that the purchase of 26 new SCBAs is within the \$165,000 approved budget. **Motion to approve the purchase in April Kelly, support Gretzema. Motion carried.**
- Annual physical exams are finished and scores have improved a great deal.

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- The Fire Association is stepping up its public relations with newsletters, etc. to enhance fundraising.

Planning Commission Report – Bill Thompson and Lance Roman

- Minutes from the meeting on 2/5/13 were presented in writing.
- The Commission's recommendations for parking and outdoor seating were reviewed and discussed. The recommendations have been reviewed by the County and some suggestions for changes were made by the County.
- A letter from Steven Fox, attorney for Cherry Republic was presented for review, which stated that some of the recommendations were inconsistent. Soderholm stated that the letter had been forwarded to the township attorney, Bob Hawley, Zoning Administrator and Lance Roman for review. As a result of those opinions, some additional changes were recommended.
- Lance Roman, Chairman of the Planning Commission stated that most of the changes suggested by the County were incorporated into the document. He suggested that the recommendations made by the township attorney also be incorporated into the document.
- Soderholm stated that Bob Hawley would need to clarify the outdoor seating requirements that were grandfathered in prior to this new document, which would be the baseline for moving forward.
- Bob Sutherland, of Cherry Republic, stated that he felt that seating was a much bigger issue than parking. He suggested that the document not be approved until more investigation into the seating problems was made.
- There was a lengthy discussion regarding various changes to the document presented.
- **A motion to revise the document with the changes discussed at this meeting and to present the revised draft at the Saturday, March 23, 2013 Special Meeting, after the Annual Meeting so that the moratorium will be lifted by the end of March, was made by Thompson. Support Kelly. Motion carried.**
- Master Plan has been revised and published on the web site. **Motion to approve plan Gretzema, support Kelly. Motion carried.**
- **A motion by Thompson, support by Gretzema to approve the rezoning of lots (identified by tax parcel numbers # 006-122-100-10, 006-122-100-00, 006-127-057-00, 006-127-049-00) on the west side of M-22, from Residential 1 to Business, previously approved by Planning Commission. Voting for; Thompson, Kelly, Gretzema, Quick and Soderholm. Voting against; none. Motion carried.**

Zoning Administrators Report - 0 permits.

Assessing Report - BOR for assessments went smoothly.

Correspondence was reviewed and accepted as presented.

- M-DEQ – No permit necessary for CenturyLink, Sunset Drive, and Northwoods Drive.
- Michigan Township News, Planning & Zoning News,

Unfinished Business – None

New Business:

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- Resolution #5-2013, to amend the 2012-2013 General Fund budget, was presented. The amendment includes a match of \$4,000 for the Fisher Lake SAD. **Motion to approve Gretzema, support Quick. Motion carried. Roll call: Gretzema-Aye, Kelly-Aye, Quick-Aye, Thompson-Aye, and Soderholm-Aye.**
- Revised Town Hall rules were presented for review. **Motion to approve Gretzema, support Kelly. Motion carried.**
- Requests for bids for cleaning the public restrooms, garden lawn maintenance, and Town Hall lawn maintenance will be published on 3/28/13.
- **Motion Quick, support Kelly to approve a check for \$4000.00 for our annual contribution from the General Fund to the Fisher Lake SAD fund. Motion carried.**

Public Comment – None

Board Member Comment:

- Kent Kelly – Annual meeting to be held on Saturday 3/23/13 at 10:00 a.m. with a Special Board meeting to follow directly after.
- Bill Thompson - New stage curtain is not a budgeted item at this point. Will be researched again at a later point in time.

Regular Board Meeting adjourned at 8:52 p.m.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk