

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Kent Kelly, Trustee

Bonnie Quick, Clerk

Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

**Public Hearing for Park Recreation Plan  
March 18, 2014 Minutes**

Township Supervisor, John Soderholm, called the public hearing to order at 7:30 PM in the Glen Arbor Town Hall Meeting Room. All board members were present except Terry Gretzema. Ron Calsbeek, Park Commission, reviewed the highlights of the plan. Seven members of the public were present. Paul May questioned the warming hut Calsbeek mentioned. Calsbeek stated that plans for a hut were not firm for now, but may be included in future plans. Soderholm added that a public survey regarding future plans would soon be mailed out. The public hearing was adjourned at 7:34 PM.

**Public Hearing for 2014-2015 Activity Budget  
March 18, 2014 Minutes**

Soderholm called the public hearing to order at 7:34 PM and reviewed the proposed budget on an activity level. Paul May asked about the Hatlem Creek dredging. Soderholm stated that \$7,000 over three years had been allocated for the project, which will be the first dredging in 30 years. There is support from a number of sources for the project. Next public hearing on the budget will be at the Annual Meeting on March 29<sup>th</sup> at 10:00 AM. The public hearing was adjourned at 7:44 PM.

**Regular Meeting, March 18, 2014  
Minutes  
(Meeting Tape Recorded)**

Soderholm, called the regular Board meeting to order at 7:45 PM. All board members were present except Gretzema. The Pledge of Allegiance was recited.

The agenda was presented and approved without modification.

Minutes from the February 18, 2014 regular meeting were presented. Modifications were made. **Motion to approve with modifications Kelly, support Thompson. Motion carried.**

Public Comment – None.

Treasurer's Report – 2/28/14 Cash on hand: \$2,784,650.20. Report given in writing due to Gretzema's absence.

- Bills – General Fund: \$92,038.17 expenses and payroll of \$13,206.54. **Motion to approve Thompson, support Kelly. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$37,014.32 expenses and payroll of \$57,141.82. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Quick, support Thompson. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission report – Roy Pentilla

- Minutes from the 3/12/14 meeting were distributed.
- Annual Report completed.
- 2013-2014 budget amendments were presented, which were previously approved by ESAC. **Motion to approve Quick, support Kelly. Motion carried.**

Fire Chief Operations Report – John Dodson

- Received a GTB 2% grant in the amount of \$14,754 for a second Lucas CPR device. Board agreed to accept the grant and proceed with purchase.

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- Requested approval for purchase of software and laptop for second ambulance, not to exceed \$1,825. **Motion to approve Kelly, support Thompson. Motion carried.**
- 25-page RFP for refitting vehicle 382 went out two weeks ago.
- Performance recognition for new paramedics and John Dodson was held at the last ESAC meeting.
- Performance evaluations are being completed. All annual physicals and agility tests have been completed. Annual step increases presented for approval. **Motion to approve Quick, support Thompson. Motion carried.**
- Printed annual reports will be available at Annual Meeting.
- Two awards being developed for staff: fitness and agility. Dodson has received support from the health insurance provider, who plans to assist with the awards.

Zoning Administrators Report – Presented in writing. 1 land use permits issued.

Assessing Report – None.

Correspondence was reviewed and accepted as presented.

- Letter from Paul May regarding M-22 ROW
- Leelanau County Tentative Equalization Ratios & Estimated CEV Multipliers
- Planning & Zoning News, Michigan Township News

Unfinished Business:

- Current Conflict of Interest Policy was reviewed, but not revised by the township's attorney. The policy will be distribution for signatures to new committee and commission members.

New Business:

- 2013-2014 Budget Amendments, Budget Amendment Resolution #2-2014, was presented. **After discussion and review, motion to approve Kelly, support Quick. Roll call vote: all ayes. Motion carried.**
- Quintin Brown, Boy Scout Troop 105, made a presentation to modify the public boat launch ramp by adding a foot ramp extension. He provided plans for the project and estimates the cost to be approximately \$1,000. He intends to raise some of the funding independently. Project would be completed no later than mid-August. **Motion to approve funding, and allow Brown to proceed with the project, and to appoint Bill Thompson to act as Board liaison to Brown, made by Kelly, with support from Thompson. Motion carried.** After the motion, Joel Wright spoke on behalf of the troop regarding the next steps that Brown will take.

Planning Commission Report – Kent Kelly:

- No minutes distributed.
- Reviewing documents with Zoning Administrator.
- Paul May presented his letter regarding M-22 ROW to the Planning Commission.

Park Commission

- Soderholm presented and reviewed a formal resolution to adopt the 5-Year Parks and Recreation Plan. He added that comments during the public hearing were for clarification only and did impact the current plan. **Motion to adopt Resolution #6-2014, 5-Year Parks & Recreation Plan Kelly, support Thompson. Roll call vote: all ayes. Motion carried.**

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Public Comment :

- Paul May asked the Board if they had any comment on his letter. Soderholm stated that it was not a Township issue, but rather, needs to be addressed by MDOT. Soderholm has spoken with MDOT and they were not favorably responsive to the idea of any changes to the right of way. He suggested that May appeal directly to MDOT.

Board Member Comment - None

Supervisor Comment - None

Regular Board Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk