

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Kent Kelly, Trustee

Bonnie Quick, Clerk

Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

Regular Meeting, December 17, 2013

Minutes

(Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:30 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented. **Motion to approve Kelly, support Gretzema. Motion carried.**

Minutes from the November 17, 2013 regular meeting were presented. **Motion to approve Gretzema, support Kelly. Motion carried.**

Public Comment:

- Rob Karner reported for the Glen Lake Association. The DNR has issued a permit to dredge Hatlam Pond, repair the dam, and clean out the creek in May, 2014. This will prevent sludge from draining into Big Glen Lake. The Association has contributed \$35,000 towards the \$300,000 cost of the project. The pond owner has agreed to also contribute \$35,000 and is allowing his property to be used for the spoils and will also cover the restoration costs. The residents of the south shore of Big Glen, who are the primary beneficiaries of the project, will be responsible for \$147,000. The Association is asking Glen Arbor, Empire, and Kasson Townships for 5% of the total cost, equaling \$15,000 depending on the amount of shoreline for each Township. Based on that calculation, the Association is asking Glen Arbor Township for \$8,775 that can be paid over a five-year period. Karner distributed a letter to the Board that details the Association's proposal as well as a list of frequently asked questions. Karner fielded questions from the Board. Soderholm stated that the Board was currently working on the budget for next year and would consider funding during the budgeting process. Karner stated that the Association had enough funding to cover Phase I of the project.

Treasurer's Report – Cash on hand: \$1,772,259.52.

- Bills – General Fund: \$5,554.33 expenses and payroll of \$12,107.33. **Motion to approve Gretzema, support Thompson. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$31,298.45 expenses and payroll of \$57,556.48. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission report – Andy DuPont.

- Department running within budget.
- No staffing changes to report.
- ESO software and Lenovo laptop in place.
- Station 1 boiler repaired.
- Problems with apron heaters. Maintenance costs have been high, but are being absorbed within the existing budget.
- The old SCBAs have been sold for \$9,000.
- Submitted a grant for a generator at Station 2.
- Considering purchasing a second Lenovo laptop for the ambulance at Station 2.
- Larry Krawczak will be taking George Wilson's place on ESAC next month. Andy suggested the Board recognize Wilson for his dedicated service. Soderholm will handle.

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Fire Chief Operations Report – John Dodson.

- Meeting with insurance agent to assess risks and adjust insurance accordingly, if needed.
- Ambulance at Empire is working out very well.
- Having a paramedic at each station is also proving very beneficial.

Zoning Administrators Report – Presented in writing. 3 Land Use permits issued.

Assessing Report – Presented in writing.

Correspondence was reviewed and accepted as presented.

- Park Commission Minutes of 12/10/13
- Glen Lake School Thank You Note for Steps
- Charter Rate Change
- Planning & Zoning News, Michigan Township News, and Par Plan News

Unfinished Business:

- Gym floor will be refinished starting 1/6/14 and is expected to take about 3 weeks.
- The new Glen Arbor Township flag has been ordered.
- Gym tables are very old and will be budgeted for replaced next year.

New Business:

- The 2014 meeting schedules were presented. **Motion to approve Thompson, support Kelly. Motion carried.**
- Board appointments were recommended as follows: Frank Krebs will go off of the Salary Advisory Committee and be replaced by Fran Seymour. Paul Yared will be added as an alternate to the Board of Review. Bob Ihme will replace Lois Saltsman on the Planning Commission. The remaining Planning Commission members will be reinstated for another term. Larry Krawczk will replace George Wilson on ESAC and Andy DuPont's term will be extended. **Motion to approve Thompson, support Quick. Motion carried.** Soderholm will send letters of thanks to those that have served.
- Discussion about the Point of Sale assessment of septic systems. The issue will be discussed further at a future meeting.

Planning Commission Report – Kent Kelly:

- Minutes from the December 5, 2013 meeting were presented and Kelly pointed out a minor possible change in the minutes.
- Long discussion with Zoning Administrator about things to do in the coming year. Temporary buildings/kiosks are among the items to be addressed. The Master Plan will also be addressed.

Public Comment – None.

Board Member Comment – None.

Supervisor Comment – None.

Regular Board Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk