

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Meeting
December 16, 2014 Minutes
(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall Meeting Room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved without modification.

Minutes from the November 18, 2014 regular meeting were presented and modified.

Motion to approve modified minutes Kelly, support Gretzema. Motion carried.

Public Comment - None

Treasurer's Report – 11/30/14 cash on hand: \$1,865,957.

- Bills – General Fund: \$9,304 expenses and payroll of \$13,655. **Motion to approve Thompson, support Kelly. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$37,947 expenses and payroll of \$64,075. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Thompson, support Quick. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Andy DuPont

- November 12, 2014 draft minutest distributed.
- Staffing and pay scales discussed at great length during December meeting. Proposed pay scale changes and incentive program presented and discussed. Should be finalized in January.
- Door lock changes almost complete and under budget.
- LED lighting plan has been completed and implementation should begin soon.
- After 10 years of service on ESAC, Bill Batterson will be leaving. Bill Witle to be recommended as replacement.

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Fire Chief Operations Report – John Dodson

- Operations report distributed.
- Provided additional comments on proposed pay scale changes. All proposed changes are within budget.
- Door lock program 50% less than budgeted.
- LED project should begin in January.
- Sunset Shores issues resolved.
- Harbor Island dry hydrant project still unresolved. Additional funding needed for project.
- Boat radio system installed, funding provided by GTB 2% grant.

Zoning Administrators Report – Submitted in writing.

Monthly Assessor Report – Submitted in writing.

Correspondence was reviewed and accepted as presented.

- Cheney Road/Cheney Woods Trail updated survey.
- Planning & Zoning News, Michigan Township News

Unfinished Business:

- Cheney Road paving project will be revisited next year.

New Business:

- Appointment of Bill Witle to ESAC for five years, to replace Bill Batterson.
Motion to approve Quick, support Thompson. Motion carried.
- Appointment of Veronica Hazelton to Salary Advisory Committee for three years, to replace Ron Calsbeek. **Motion to approve Quick, support Thompson. Motion carried.**

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- CDM Smith Design/Cost Proposal: Transportation Engineering Support RFP – \$5,000 for a feasibility study of recommendations made by Transportation Committee. Special Board Meeting on February 18, 2015 at 10:00 for presentation of study results, followed by a budget workshop meeting at 11:30.

Planning Commission Report – Kent Kelly

- Minutes from 12/9/14 meeting distributed.
- Site Plan review for Crystal Glen Cottages, a proposed multi-family, long-range rental development. More information will be provided in January. Public Hearing will be scheduled.
- Williams and Works has recommended a 30-year visioning plan. Proposal to follow.

Public Comment:

- Andy DuPont: Asked for an update on the Fisher Lake dredging project. Soderholm responded with status. At this time, it is unknown when bids will go out. DuPont stated that he would like to see the project completed by Spring.

Board Member Comment:

- Gretzema: Asked for update on proposed change to the site plan review process. Kelly responded that all zoning ordinance changes, made to comply with the Master Plan, would be adopted at the same time.

Supervisor Comment:

- As a response to a Traffic Committee recommendation, Soderholm has looked for additional parking possibilities in Glen Arbor. He made a call to the owner of the property behind the old school. Based on the call, he and the owner will revisit the issue in the Spring.

Board meeting adjourned at 8:13 PM.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk