

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor
Kent Kelly, Trustee

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Wm. Thompson, Trustee

Regular Meeting, November 19, 2013
Minutes
(Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:30 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented without modification.

Minutes from the October 15, 2013 regular meeting were presented. **Motion to approve minutes Thompson, support Kelly. Motion carried.** The November 4, 2013 special meeting minutes were presented. **Motion to approve minutes Gretzema, support Kelly. Motion carried.** The minutes from the November 13, 2013 special meeting were also presented. **Motion to approve Thompson, support Gretzema. Motion carried.**

Public Comment – None.

Treasurer's Report – Cash on hand: \$1,802,938.03. Gretzema stated that correspondence received from the State indicates that veterans who are 100% disabled will be exempt from property taxes. There are approximately 50-100 such cases in Leelanau County. It is the veteran's responsibility to notify the Township.

- Bills – General Fund: \$18,001.99 expenses and payroll of \$12,009.16. **Motion to approve Thompson, support Gretzema. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$48,416.02 expenses and payroll of \$87,391.13. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Quick, support Kelly. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission report – Andy DuPont.

- Presented proposed budget amendments to balance the budget, which had reflected a \$66,000 deficit due to payroll budget changes adopted in June. **Motion to approve Quick, support Gretzema. Roll call vote: All ayes. Motion carried.**
- No staffing changes, but the move of one paramedic to the Empire station has occurred and is already showing positive results.
- ISO will not comment on rating changes that may occur as a result of a building expansion underway in the Township.
- ESO software and Lenovo laptop in place. Training has begun.
- 9/11 Memorial winterized at no charge. Appreciation for John Kenney's work was noted.
- FLIR device not yet installed due to welding issues. Will be in place by the time the boat is back in operation in the Spring.

Fire Chief Operations Report – Brian Ferguson for John Dodson.

Zoning Administrators Report – Presented in writing. 3 Land Use permits issued.

Assessing Report – Presented in writing. Taxable value increasing 1.6%.

Correspondence was reviewed and accepted as presented.

- M-DEQ: Stevenson/Little Glen Lake
- M-DNR: Recreation Plan Expiration/Eligibility for Grants
- Michigan Township News
- Planning & Zoning News

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New Business:

- Park Commission Recreation Plan – Jim Fowler reported on the Commission meeting with Rick Stout, from Fleis & Vandenbrink, to discuss the Recreation Plan. After reviewing several plan design options, the Commission is recommending approval of \$5,800 for the modification and updating of the existing plan. This needs to be done in order to qualify for grant funding and is due to the DNR by April 1, 2014. After discussion, **a motion to approve hiring Fleis & Vandenbrink was made by Thompson and supported by Gretzema. Motion carried. A motion to amend the Parks & Recreation budget to allow the \$5,800 expenditure was made by Gretzema with support from Thompson. Roll call vote: all ayes. Motion carried.**

Unfinished Business:

- Bids were received to resurface and stripe the gym floor. After review and discussion, **a motion was made to award the bid to Floor Care Concepts for \$6,300 and to use temporary Pickle Ball striping in the interim by Gretzema, with support from Thompson. Motion carried.**
- Glen Arbor Township flag design changes were reviewed. No decision was made, as more designs are expected with different text fonts. Final designs will be reviewed by email and Gretzema will move forward after a consensus is reached.

Planning Commission Report – Kent Kelly:

- Minutes from the November 7, 2013 meeting were presented.

Public Comment – None.

Board Member Comment – None.

Supervisor Comment:

- George Wilson term is over and is leaving ESAC. As recommended by the Empire Township Board a **Motion to appoint Larry Krawczk as his replacement by Kelly, support Thompson. Motion carried.**
- Soderholm talked with Bill Bolton and Rob Karner regarding septic tank inspections for lakefront property at point of sale. Soderholm will attend the Glen Lake Association meeting on the second Tuesday in Empire to see if all are in agreement.
- Suggested scheduling the Annual Meeting date 3/29/14 and the Board meeting date to 3/25/14. The Board will consider and decide at the December meeting.

Regular Board Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk