

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Meeting, October 15, 2013

Minutes

(Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:30 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present except Bill Thompson. The Pledge of Allegiance was recited.

The agenda was presented. **Motion to approve agenda Gretzema, support Kelly. Motion carried.**

Minutes from the September 17, 2013 regular meeting were presented. **Motion to approve minutes Gretzema, support Kelly. Motion carried.** The September 30, 2013 special meeting minutes were also presented. **Motion to approve minutes Gretzema, support Kelly. Motion carried.**

Public Comment – None.

Treasurer's Report – Cash on hand: \$1,883,204.94.

- Bills – General Fund: \$9,641.97 expenses and payroll of \$12,559.18. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$66,421.41 expenses and payroll of \$64,400.29. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Gretzema, support Kelly. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission report – Andy DuPont.

- Discussion about CD limits above amount insured by FDIC. Gretzema stated that he does not allow any of our CDs rise above the \$250,000 limit.
- Expenses on track for this time of year.
- Increased vehicle maintenance costs as vehicles age.
- Ambulance #392 will now be stationed at Empire location. And a paramedic will be at each station.
- ISO contacted regarding the impact on current rating as a result of commercial expansion.

Fire Chief Operations Report – John Dodson

- Reported that he heard from ISO since the ESAC meeting and had sent a clarification to them. Waiting for a response on that letter.
- Staffing normal cut back for winter season.
- Ambulance to relocate to Empire in November.

Zoning Administrators Report – Presented in writing. 1 Land Use permit issued

Assessing Report – Presented in writing.

Correspondence was reviewed and accepted as presented.

- Michigan Township News

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Unfinished Business:

- Accounting Policy changes created as a result of 2012-2013 audit findings were presented. **Motion to approve Quick, support Gretzema. Motion carried.**
- A motion to amend the Deputy Clerk budget from \$6,500 to \$12,550 to reflect additional hours and responsibilities was presented. **Motion to approve Kelly, support Gretzema. Motion carried.**

New Business:

- Ron Calsbeek reported for the Park Commission, stating that Pickle Ball and Basketball lines need to be painted on the gym floor. The cost is expected to be \$400-\$500. Gretzema questioned whether the entire floor needs to be refinished at the same time since it's been about five years since the last refinished. After discussion, the board agreed to seek bids for complete refinishing and line painting.
- Soderholm reported on the ice rink, presenting a proposal detailing the management process he discussed with Jim Fowler and Ron Calsbeek. The proposal deals with construction, insurance, and maintenance. Soderholm stated that community support is needed and that a group of individuals have expressed interest in taking on the responsibility. After a lengthy discussion regarding each aspect of the proposal, it was decided that Fowler will take the proposal to this group before the board acts further. Soderholm will notify the property owner of this process.
- Soderholm reported that he was contacted by BATA regarding the possibility of a shelter at the current bus stop. They will be sending over an agreement for review.
- Quick presented a proposal submitted by Personal Action Towards Health (PATH) to use the meeting room from 12:00 – 2:30 for a discussion group every Thursday for six weeks. The board asked Quick to ensure that the services provided will benefit people in this community before approval is granted.

Planning Commission Report:

- Minutes from the October 3, 2013 meeting were presented.
- Kent Kelly reported that the Anderson's expansion was approved, based on some conditions. He also reported that the Commission feels the fire code zoning should be reviewed.
- The 2015 Master Plan revision will have the aid of a consultant.
- Board members asked the Commission to check on the zoning status of kiosks and food trucks.

Public Comment – None.

Board Member Comment:

- MTA annual conference in Traverse City, January 2014. Signup is now open.

Supervisor Comment - None

Regular Board Meeting adjourned at 8:33 p.m.

Respectfully submitted,

Elizabeth Ives  
Deputy Clerk