

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636

231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor

Pam Laureto, Clerk

Lee Houtteman, Treasurer

John Pepler, Trustee

Don Lewis, Trustee

**Special Board Meeting**

8/1/19

The meeting was called to order by Supervisor VanNort at 1:00 PM in the Glen Arbor Town Hall meeting room. Roll Call – all Board members were present. Justin Kelenski of the Leelanau County Road Commission was also present. The Pledge of Allegiance was recited.

The purpose of the meeting was to sign the Leelanau County Road Commission's (LCRC) contract to pave Cheney Road, discuss, approve and sign the LCRC contract to improve and pave Port Oneida Road, and to approve the Clerk, Pam Laureto, as the Master Administrator for the Intuit/QuickBooks financial program.

Cheney Road Contract: The LCRC had agreed to allow Glen Arbor Township to pay for the project over 2 year. The board had previously approved the project and it is in this year's budget. The contract was signed by all board members.

Port Oneida Road Contract: This road was not in the budget. However, the road must be improved and paved to correct damage causes by Beaver activity. The LCRC has agreed to let the township contribute its portion to the project in the year's 2021 and 2022. **VanNort motioned, support Pepler to sign the contract with LCRC allowing for the improvement and paving of Port Oneida road with the township's contribution of \$50,000 per year being paid in the years 2021 and 2022.**

Brief discussion occurred with Justin Kelenski regarding the extent and type of work. A culvert will be installed. The road will be raised approximately 3 feet and moving out about 500' in each direction from the low point. The work will be done this fall in conjunction with the Cheney Road project. The top will be chip sealed next spring/summer as weather permits. The vote was called. **Motion Carried. The contract was signed by all board members.**

VanNort shared with the Board that it has an opportunity to increase its millage by 3 mil in order to do road improvements. The township could regain the costs for these road improvements with a 0.6 mil increase and then prepare for future road repairs. He asked the board to consider this as he will be recommending this millage increase at an upcoming meeting.

The Master Administrator with the Company Intuit which handles our QuickBooks financial program is currently Bonnie Quick, the retired Clerk. **Motion by Pepler, support Lewis to authorize Pam Laureto to be the Master Administrator for Intuit/QuickBooks. Motion Carried.**

Van Nort shared information and concerns brought forward by Chief Ferguson as the last ESAC meeting about the Fire Department's boat, how difficult it is to get into the water, training issues, and others. A lengthy discussion ensued, and several suggestions were brought forward. An ad hoc committee will be established to help address issues regarding the fire boat.

Public Comment: Justin Kelenski, LCRC, explained the Road Commission has had survey work done on Miller Hill Road and asked if the Board was planning to pursue the paving of that Road. Van Nort responded that we have no plans as this time paving Miller Hill Road.

Meeting adjourned at 2:07 pm.

Respectfully submitted,

Pam Laureto

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APPROVED