

Special Board Meeting
February 28, 2019 Minutes
Meeting was recorded

The special meeting was called to order by Supervisor Van Nort in the Glen Arbor Town Hall meeting room at 2:00 PM. The purpose of the meeting was to formalize previous Board Actions. Roll Call - all Board members were present. The Pledge of Allegiance was recited.

Supervisor Van Nort explained that due to an omission at the last Regular board meeting on February 19, 2019, the normal salary resolutions were not passed. The salary commission gave their report however the board did not act on the report by passing the salary resolutions. Therefore, Van Nort sought the opinion of our legal counsel Richard Figura. Knowing that salary resolutions must be adopted 30 days prior to the annual meeting Figura responded with 3 options for the board.

Van Nort distributed the correspondence to the board from Figura. **Motion by Van Nort support by Pepler to go with Option 1. Which states to; have a special meeting no later than 2/28. Adopt a resolution rescheduling the annual meeting from March 23 to the statutory default date of March 30. Pass the resolutions adopting salary increases subject to review at the Annual meeting. The electors at the subsequent Annual meeting of the electors may alter the amount of salary fixed by the resolution. If the electors fail to act on the salary resolution, the officers are entitled to the salary set in the resolution. (MCL 41.95). Motion carried.**

Motion by Gretzema, support Lewis to approve Resolution # 1- 2019 approving the Supervisor's salary to increase by 3% from \$24,295.00 to \$25,024.00. Motion carried.

Motion by Van Nort, support Lewis to approve Resolution # 2-2019 approving the Clerk's salary to increase by 3% from \$37,854.00 to \$38,990.00. Motion carried.

Motion by Van Nort , support by Pepler to approve Resolution # 3-2019 approving the Treasurer's salary to increase by 3% from \$33,248.00 to \$34,245.00. Motion carried.

Motion by Van Nort, support by Gretzema to approve Resolution #4-2019 approving the Trustee's salary to increase by 3% from \$3171.05 to \$3,266.18 each plus \$75.00 per diem up to 10 Special meetings per year. Motion carried.

Van Nort requested that the April 16th regular meeting of the board be rescheduled to April 25. **Motion by Van Nort, support Lewis, motion carried.**

The next item for discussion was the new Fire Chief Salary. Van Nort distributed a letter from Bryan Ferguson. In his letter he has requested a salary of \$85,000.00 with a 2% cost of living increase annually; a retirement plan which is the current 457 plan, with 6% to be contributed by the township; 25 personal days per year, the same holidays as the employees in the Collective Bargaining Agreement, a vehicle provided for use on all fire department business. The vehicle is also for any personal use within a maximum of 35 miles from the fire station. Uniforms provided as needed. Memberships and participation in local, state and National organizations deemed necessary as approved by the township supervisor. And other benefits to be provided which employees covered under the CBA. along with the job description for the Fire Chief, a draft contract and a summary of job benefits. **Motion by Van Nort; support Lewis to offer Bryan Ferguson a salary of \$80,000.00 with a 6 month review and \$2500.00 increase if merited and another \$2500.00 after 6 months if merited. With cost of living raises. Retirement 5%; personal days as requested ok; holidays as requested ok; vehicle use, ok; 25 miles, ok; uniforms, ok; memberships, ok; and other benefits, ok. Motion carried.**

Meeting adjourned to the call of the chair at 3:16 pm.

Respectfully submitted,

Bonnie Quick
Glen Arbor Township Clerk