

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk  
Kent Kelly, Trustee

Terry J Gretzema, Treasurer

Wm. Thompson, Trustee

**Regular Board Meeting**

January 19, 2016 Minutes  
(Meeting Electronically Recorded)

Township Clerk, Bonnie Quick, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present except John Soderholm. The Pledge of Allegiance was recited.

The agenda was presented. **Motion to approve by Gretzema with support from Thompson. Motion carried.** Minutes from the December 15, 2015 regular board meeting were presented. **Motion to approve by Kelly, with support from Gretzema. Motion carried.**

Public Comment – None.

Treasurer's Report – 1/31/16 cash on hand: \$2,215,340.

- Bills – General Fund: \$28,559 expenses and payroll of \$18,555. **Motion to approve Gretzema, support Kelly. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$39,678 expenses and payroll of \$75,222. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Andy DuPont

- Peter Van Nort chaired last meeting. Minutes distributed.

Fire Chief Operations Report – John Dodson

- Union organization vote passed. Dodson will be meeting with staff to inform them of new regulations required by passage that have to do with scheduling, shift swaps, and paid time off. Additional changes will be coming.
- ESAC approved changing Executive Assistant to the Chief job description from non-exempt to exempt, to eliminate requirement for EMT license, and to include designation of Privacy Officer. **Motion to approve by Thompson, with support from Kelly. Motion carried.**
- Matt Stevens resigned. Exit interview performed.
- Three furnaces at Station 1 having problems and have exceeded their life expectancy. Will continue to perform repairs, but may have to be replaced in the near future.
- Glen Arbor Fire and Rescue Association named changed to Glen Lake Fire and Rescue Association to reflect both communities served. Future of GLFRA to be determined.

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Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented:

1. Robert E. Lavery re: Northwood Drive speed limit.
2. Department of State Police notice of approval for financial assistance from the State Disaster and Emergency Contingency fund in the amount of \$100,000.00.
3. Glen Arbor Park Commission 11/24/15 minutes.
4. Charter Communications Newsletter.
5. Resignation letter from Paul Walters, Glen Arbor Planning Commission.
6. Great Lakes Water Quality Laboratory report.
7. Par Plan News, Township Focus, Planning & Zoning News publications.

New Business:

1. 2016 meeting schedules for Town Board and Planning Commission.
2. Retail Medical Marijuana Moratorium for 180 days, Resolution #1-2016. **Motion to approve Thompson, with support from Gretzema. Roll call vote: All Aye. Motion carried.**
3. Bid in the amount of \$28,500 to dredge Fisher Channel from Alcona Dredge LLC. **Motion to award bid to Alcona Dredge LLC by Gretzema, with support from Thompson. Motion carried.** Supervisor will need to pursue additional steps to complete the process.

Unfinished Business – None.

Planning Commission Report – Kent Kelly

- Minutes from 1/7/16 distributed.
- Work continues on the Master Plan. Chapters 1-5 will be re-reviewed by the next meeting.
- Changes to the Zoning Ordinance will be reviewed at a Public Hearing to be held on February 4, 2016 at 7:00 PM.

Public Comment – None.

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**Board Member Comments:**

Gretzema stated that since the adoption of the Point of Sale Septic Inspection Ordinance, 36 properties have gone through the process, with 8 failing (resolutions were found for those 8 properties). Gretzema was invited to provide a history of the Ordinance to the Glen Lake Association, which came away with the conclusion that the ordinance was working well and was very valuable. GLA will work with Empire and Kasson Townships to adopt similar ordinances.

There being no further business, the meeting was adjourned at 8:39 PM.

Respectfully submitted,

Elizabeth Ives  
Deputy Clerk