

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

September 20, 2016 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented with additions and accepted as modified. Minutes from the August 16, 2016 regular board meeting were presented. **Motion Gretzema, support Thompson to approve the minutes. Motion carried.** Minutes of Special Hearing of September 14, 2016 were presented. **Motion Quick to approve the minutes, support Kelly, Motion carried.**

Public Comment – None

Treasurer's Report – 8/30/16 cash on hand: \$2,264,620.76. The Emergency Services checking account has been collateralized during the last few weeks. The money market has also been closed out and put into the checking account. There was no need to have the 2 accounts. Mr. Gretzema will be looking to do the same thing with the general account which is carrying substantial balances also. The money will be moved into the Huntington bank, or the Chemical bank. That State Savings Bank cannot do what we want to do.

- Bills – General Fund: \$41,734.21. Expenses and Payroll of \$12,401.98. Financial statements reviewed. Check #3817 for \$8,000.00, American Waste, was for the community clean-up which was very successful. Also the parking light poles were completed and electrical service for the shed for a total of \$10,500.00, which is check #3825, and our audit payment of \$5,000.00. **Motion Thompson to approve , support Kelly. Motion carried.**
- Bills - Emergency Services: \$37,541.47. Expenses and Payroll of \$71,556.35. All expenses and financial statements have been reviewed and approved by ESAC. Financial statements reviewed. **Motion by Gretzema, support Quick to approve. Motion carried.**

Emergency Services Advisory Commission – Peter Van Nort

- Minutes from September 12, 2016 ESAC meeting distributed.
- The Board recognized Judith Wendels for her long service in Emergency Services.

Fire Chief Operations Report – John Dodson gave the Emergency Services report. The staffing schedule has been changed as a result of the union contract. Pavement bids for repairs on the asphalt areas of the Glen Arbor Fire Station. The best bid is from Great Lakes Striping and Sealing for \$7,796.00. The funds are to come out of the Glen Arbor fund only. **Motion Thompson to approve bid , support Kelly, motion carried.**

Zoning Administrators Report – Tim Cypher - Report submitted in writing

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented:

- Planning and Zoning News, Michigan Township Focus

Unfinished Business:

- Review of First Annual Township Waste Pickup. 80 yards was picked up. The program was very successful.

New Business:

- Approve 2017/2018 Emergency Services Budget and Mileages. An additional item, the Flexible Spending Account needed to be added to the budget. The amount is \$4,500.00 which will increase the budget total, by that amount. The total millages to be levied for this year will be for the Bond 0.2800 and for the Emergency Services will be 2.2700 mills. **Motion by Gretzema, support Thompson to approve millages. Motion carried.**
- Transfer unspent Capital to Joint Empire/Glen Arbor Capital Account - \$164,629.00
- Transfer Empire Overpayment with Glen Arbor Contribution to Joint Capital Account - \$85,676.00
- Fisher Lake SAD financial reports – Balance Sheet and Income Statement
- Review bid for repair and resealing of the township parking lot. Replace timbers and seal lot. **Motion by Thompson to approve the bid from Traverse Outdoor, support Quick, motion carried.**

Planning Commission Report – Kent Kelly gave overview of September 1, 2016 meeting

Public Comments – None

Board Member Comments - None

Adjourn to the call of the Chair at 8:26

Call to Order Election Commission at 8:26

Appoint Election Workers

Lori Nash – Chair
Dotti Thompson
Carlin Niess

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Judi Jacobs
Nanette O'Conner
Cathy Martin
Paula Kemler
Sally Oswald

Motion to appoint election workers Soderholm, support Gretzema, motion carried.

Meeting adjourned 8:27 PM

Respectfully submitted,

Lori Nash
Glen Arbor Deputy Clerk