

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

October 18, 2016 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented with additions and accepted as modified. Minutes from the September 20, 2016 regular board meeting were presented, and the minutes of the Election Commission for the appointment of elections workers were presented. **Motion to approve both of the minutes Gretzema, support Kelly. Motion carried.**

Public Comment – None

Treasurer's Report – 9/30/16 cash on hand: \$2,218,116.91. Note the new account created under Emergency Services. This account is the Federal Treasury obligation sweep account, Huntington Bank #5169. This is the money that is swept. We keep a balance, in the checking account, not to exceed \$225,000.00. Any money over the \$225,000 is swept into the Federal Treasury obligation account. Gretzema is working on the General Fund in the same manner. The only comment is the tax bills for winter are being prepared, over the next 30 days. If anyone would like to add comments to the newsletter, they are welcome to do so.

- Bills – General Fund: \$34,936.34. Expenses and Payroll of \$10,616.06, over 2 payroll periods. Financial statements reviewed. Gretzema questioned check #30845, Cypher Group. Gretzema thought the billing looked a little high. A board of appeals hearing had increased the bill for this month. #30846, Decker's Septic, this was for 2 pumps for the Garden. #30853, \$15,000.00 that was to cover the payment for the Glen Eden paving and minor signage amount, \$379.60. **Motion Thompson to approve, support Kelly. Motion carried.**
- Review of Finance Statements by the Board: Accounts Receivable \$2,000
- Bills - Emergency Services: \$79,380.66. Expenses and Payroll of \$113,205.87. All expenses and financial statements have been reviewed and approved by ESAC. Financial statements reviewed. **Motion by Gretzema, support Quick to approve. Motion carried.**

Emergency Services Advisory Commission – Peter Van Nort

- Minutes from September 12, 2016 ESAC meeting distributed.
- The Board recognized Judith Wendels for her long service in Emergency Services.

Fire Chief Operations Report – John Dodson gave the Emergency Services report. The staffing schedule has been changed as a result of the union contract. Pavement bids for repairs on the asphalt areas of the Glen Arbor Fire Station. The best bid is from Great Lakes Striping and

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Sealing for \$7,796.00. The funds are to come out of the Glen Arbor fund only. **Motion Thompson to approve bid , support Kelly, motion carried.**

Zoning Administrators Report – Tim Cypher - Report submitted in writing

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented:

- Planning and Zoning News, Michigan Township Focus

Unfinished Business:

- Review of First Annual Township Waste Pickup. 80 yards was picked up. The program was very successful.

New Business:

- Approve 2017/2018 Emergency Services Budget and Mileages. An additional item, the Flexible Spending Account needed to be added to the budget. The amount is \$4,500.00 which will increase the budget total, by that amount. The total millages to be levied for this year will be for the Bond 0.2800 and for the Emergency Services will be 2.2700 mills. **Motion by Gretzema, support Thompson to approve millages. Motion carried.**
- Transfer unspent Capital to Joint Empire/Glen Arbor Capital Account
- Transfer Empire Overpayment with Glen Arbor Contribution to Joint Capital Account
- Fisher Lake SAD financial reports – Balance Sheet and Income Statement
- Review bid for repair and resealing of the township parking lot. Replace timbers and seal lot. **Motion by Thompson to approve the bid from Traverse Outdoor, support Quick, motion carried.**

Planning Commission Report – Kent Kelly gave overview of September 1, 2016 meeting

Public Comments – None

Board Member Comments - None

Adjourn to the call of the Chair at 8:26

Call to Order Election Commission at 8:26

Appoint Election Workers

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Lori Nash – Chair
Dotti Thompson
Carlin Niess
Judi Jacobs
Nanette O’Conner
Cathy Martin
Paula Kemler
Sally Oswald

Motion to appoint election workers Soderholm, support Gretzema, motion carried.

Meeting adjourned 8:27 PM

Respectfully submitted,

Lori Nash
Glen Arbor Deputy Clerk