

GLEN ARBOR TOWNSHIP
P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor

John Pepler, Trustee

Bonnie Quick, Clerk

Don Lewis, Trustee

Terry J Gretzema, Treasurer

Regular Board Meeting

May 15, 2018 Minutes

Meeting was recorded

Roll Call was called at 7:30 PM by Supervisor Van Nort in the Glen Arbor Town Hall meeting room. All Board members were present. The Pledge of Allegiance was recited.

The Regular Board meeting was called to order at 7:30 PM

The agenda was presented with additions and modification and accepted. **Motion to approve the agenda by Pepler. Support by Lewis. Motion carried.**

Minutes from the 04/17/18 regular board meeting were not presented due to illness in the Clerk's department. They will be reviewed at the next board meeting.

Public Comment – Bill Meserve – Glen Lake Association. Now that it is summer the Association is doing a shoreline erosion study via a drone. The swimmer's itch research is showing a level higher than what was anticipated for this year. The Association is going to continue trapping and relocating the Merganser ducks. The Association is also studying the possibility that the itch comes from other ducks or geese. The new instrument the Association acquired is able to determine both animal and human DNA. As a result it can be used to determine failing septic systems around the lake. The lake and river levels are high and being monitored.

Kim Alm – Cheney Woods Trail area. Asked the board pave Cheney Road. Stated that the concern is safety and access. The past winter the road, at times, was not passable. Supervisor Van Nort asked for the number of people who supports the paving and the number who oppose the paving. 50 percent support paving the road.

Treasurer's Report

Cash on hand as of 04/30/2018 is \$2,964,541.29. The Park Construction Fund is \$359,587.42. The Park Bond Fund is \$97,321.02. There is another \$100,000.00 to the Park Construction Fund. The first quarter community foundation report. It is about \$500 more than usual. The balance is \$50,941.00.

General Fund: Expenses: \$31,777.40. **Motion to approve and pay General Fund expenses by Gretzema. Support by Pepler. Motion carried.**

Emergency Services: Expenses \$39,890.00. Payroll: \$107,682.21. **Motion to approve and pay the Emergency Services expenses and payroll by Quick. Support by Pepler. Motion carried.**

Emergency Services Advisory Commission Report – Bill Witler – The commission reviewed the monthly check list and recommends payment. **Motion to approve pay bills and payroll by Quick. Second by Pepler. Motion carried.**

Fire Chief Operations Report – given by Bill Witler – a paid on call member was terminated. Job postings were made available. There was a special meeting to discuss the position of Deputy Chief. Empire Township update. The financials for ESAC will be for the month in arrears as there is not

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sufficient time to double check entries and make corrections prior to creating the financials. Discussion to move the Township financials to the same process was conducted. **Motion to review the financials one month in arrears, with the exception of the bills and payroll, by Van Nort. Support by Gretzema. Motion carried.**

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence

- Cherry Republic Housing – Leelanau Schools
- Friends of Sleeping Bear Dunes visit
- Leelanau County Road Commission Monthly Reports
- Leelanau Conservancy
- MTA Communications (4)
- Township Focus
- Planning & Zoning News
- MI-Close-up
- Michigan Township Participating Plan Dividend
- Consumers Energy Rate Hearing

Unfinished Business

- Electronic Sign status – D & D Signs – The sign was approved to purchase. The down payment has been made. No schedule for completion date is available yet.
- New copier/printer, scanner & fax status – The new copier will arrive tomorrow 5/16/2018.
- Leelanau School Gym contract for pickle ball – The schools has offered the Township a 7 year contract for up to 4 times per week. The Township will share the cost of a new gym floor. **Motion to approve the contract and cost for half of floor replacement by Van Nort. Support by Pepler. Motion carried.**
- Power washing town hall – **Motion to approve power washing the town hall at \$500.00 by Pepler. Support by Van Nort. Motion carried.**
- Power wash bricks and boulders at the Glen Arbor Garden – The bricks and boulders in the Park have been power washed.

New Business

- Chuck Emery – Tribal 2% Grant – Friends of Sleeping Bear Dunes – a government entity needs to sponsor them to apply for the grant money. They hope to purchase a track chair. **Motion to sponsor Friends of Sleeping Bear Dunes for the Tribal 2% grant by Van Nort. Support by Gretzema. Motion carried.**
- Rescind Policy # 2-2015 Over the Road Banner Display Policy – **Motion to rescind Policy #2-2015 by Lewis. Support by Gretzema. Motion carried.**
- Williams & Bay Damage Waiver – insurance on their portable restroom – Supervisor Van Nort signed the waiver declining the insurance.

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- Bids for the Township Property Maintenance & Landscaping contract – A-1 was the only contractor who bid on the project out of the 3 that the bid request was sent to. The other 2 declined. **Motion to accept A-1's bid for the Township Property Maintenance & Landscaping contract by Peppler. Support by Lewis. Motion carried.**
- Purchase a Power Auger for toilet maintenance - \$199.00. **Motion to approve purchase of a power auger by Van Nort. Support by Lewis. Motion carried.**
- Boat Ramp Clean-up – **Motion to approve hiring company for spring beach clean-up by Van Nort. Support by Quick. Motion carried.**
- Glen Lake Buoys – there are 8 buoys at the DNR launch site, 6 at the bridge. The north shoals there are 2 buoys. There is a need to purchase 2 more buoys. Peppler will check pricing on the addition buoys.

Planning Commission Report – John Peppler – There was a hearing for zoning changes. Definitions were added to the zoning ordinance, as well as, a few minor changes. There were also 2 site plan reviews.

Public Comment – Andy Dotterweich – M-DOT signs. Asked if Glen Arbor can place signs on M-22 for pedestrians. Supervisor Van Nort will check into the regulations.

Peppler asked if a double yellow could be placed to Arbor Estates. People pass at the tennis courts.

Bill Meserve – will be counting kayaks and study the river health.

Board Member Comments – Glen Lake Church would like to hold a car wash. It is up for discussion.

Supervisor Comments – 2 items. 1. The state Treasurer has proposed a change of rules for the assessors. It will not have an impact on our Township. 2. The Michigan Assessors Association has made comments, however they have nothing to do with Glen Arbor Township.

Meeting adjourned – 9:04 PM

Respectfully submitted,

Lori Nash
Glen Arbor Township Deputy Clerk