

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor
John Pepler, Trustee

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer
Don Lewis, Trustee

Regular Board Meeting

February 19, 2019

Meeting was recorded

The meeting was called to order by Supervisor Van Nort in the Glen Arbor Town Hall meeting room. Roll Call - all Board members were present. The Pledge of Allegiance was recited. The Regular Board meeting was called to order at 7:30 PM.

The agenda was presented with additions and modification and accepted. **Motion to approve the agenda as amended by Lewis. Support by Pepler. Motion carried.**

Public Comment – Nancy Batterson – Bridge – weeds along the bridge and M-22 are unsightly. Also signs to keep people from jumping off the bridge. Prior to the new bridge there were signs to keep people from jumping.

Bill Batterson – recognition for John Dodson contributions.

John Volk – agreed with the need for bridge signs. Thanked the Board for posting the agenda on the website. He found it very helpful.

Minutes were presented from the 01/15/19 regular board meeting. **Motion to approve the minutes of the 01/15/19 regular board meeting with corrections by Lewis. Support by Pepler. Motion carried.**

Treasurer's Report – Total cash on hand 01/31/2019 \$2,974,649.44.

General Fund: Expenses: \$46,464.98. Payroll: \$13,836.58. **Motion to approve and pay General Fund expenses and payroll by Lewis. Support by Pepler. Motion carried.**

Emergency Services Advisory Commission Report – Bill Witter – The payroll and bills were approved to be paid. An ice rescue class is being scheduled. Other departments will be invited to attend. Budget adjustments are currently being conducted for year-end audits.

Emergency Services: Expenses \$51,778.90. Payroll: \$85,942.61. **Motion to approve and pay the Emergency Services expenses and payroll by Van Nort. Support by Pepler. Motion carried.**

Fire Chief Operations Report – John Depuy – Presented boundary lines to the Empire Township Board meeting regarding Kasson Township and the agreement with Cedar.

Reviewed a draft for the new Library addition. Chief DePuy recommended having the building sprinkled.

There are 3 fire trucks which are leaking. The department is having difficulty getting someone up to the area to repair them.

Chief DePuy presented a guideline for auxiliary service members. This allows the department to add members to the auxiliary team. **Motion to approve the guidelines for auxiliary service members, subject to the approval of the insurance company, by Gretzema. Support by Lewis. Motion carried.**

Approval to hire an individual for an EMT position within the department. **Motion to approve hiring an EMT level individual by Pepler. Support by Lewis. Motion carried.**

Wage and Salary Commission – the commission recommended Supervisory 3% increase, Clerk position remains the same, Treasurer and Trustees 3% increase.

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Zoning Administrators Report – Submitted in writing.

- Notification of Cease and Desist order for Glen Craft Marina and Resort for 6416 S. Lake Street being used for commercial activities and the use of the S. Lake Street road right-of-way for commercial activities.

Monthly Assessors Report – Submitted in writing.

Correspondence-

- Empire Airport Authority – Annual Financial Report
- MTA weekly news and information.
- M-DEQ Permits. One at 7277 Day Forest Road to excavate a stump and soil for a 20 foot long by 8 foot wide area of shoreline, then backfill to restore shoreline.
- M-DEQ Permit at S. Hill Creek Rd. to install a retaining wall to enclose a 20 foot long by 12.5 wide area, then place approximately 5 cubic yards of fill material to create a slab-on-grade foundation for construction of a 1-car attached garage.
- Leelanau Conservation district Annual Report
- Tim Figura letter re: Marijuana Influence
- Leelanau County Seminar on IT Security
- Leelanau County Planning Commission Schedule
- Conservation Resource Alliance Report
- Housing Announcements (3)
- Tribe 2% program
- Resident letter on how Glen Arbor looks
- Kasson Township Notice to Update Master Plan
- Planning and Zoning News
- Township Focus

Unfinished Business -

- Sign Committee proposal – the committee recommend to the Board a proposal which includes 5 objectives for improving communications within the community. **Motion to approve \$2500.00 to hire a person to investigate options for implementation of communications improvements, in the community, by Van Nort. Support by Pepler. Motion carried.**
- Report on the Cowell zoning issue – the attorney for the Cowells presented a proposal in which they will drop the lawsuit in return for payment of \$1,000 of legal fees. **Motion to approve the payment of the \$1,000.00 in legal fees by Van Nort. Support by Gretzema. Motion carried.**
- Health Insurance for the Township staff – Van Nort is continuing to investigate. The insurance company has been supplied with the information. The annual cost to the Township would be \$26,368.32.
- Fire Department Chief search – Brian Ferguson has been selected as the new Chief.
- Honor Bank payroll accounts – the General Fund and Emergency Services will now have separate payroll accounts.
- ALS Intercept Agreement – currently tabled.
- Leelanau County Road Commission – activities for 2019-2000. Cheney Rd., Miller Hill, and Port Oneida Rd. The beavers have plugged the creek and Port Oneida Rd. floods. The road is in poor condition. Supervisor Van Nort has received quotes for repairs and paving Cheney, Miller Hill and Port Oneida roads. The cost of the repairs and paving would be split by the County and Glen Arbor Township. The numbers will be looked at when budgets are being prepared for the 2019-2020 fiscal year.
- Golf Cart operations in Glen Arbor Township – the State says that golf carts are not allowed on M-109 and M-22. Unless the Township requests for an authorization to allow golf carts. There are requirements which apply to both the driver and the golf carts.
- Heritage Trail connection – Bob Ihme – engineering needs to be done to complete the connection – currently tabled for further discussion.

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New Business –

- Budget amendments – **Motion to approve the budget amendments as presented by the Clerk by Van Nort. Support by Pepler. Motion carried.**
- Park recognition – the park was given an award for outstanding design construction.
- FOIA request from the Enterprise – more details regarding retirement and consulting contract for John Dodson.
- Fiber internet connection – more information is needed before making a decision.

Planning Commission Report – John Pepler – The last meeting was cancelled due to weather.

Public Comment – Kim Ulm – wished to thank the Board for the work they have done researching the possibility of paving Cheney Rd.

Board Member Comments –None

Supervisor Comments – None

Adjourn the Regular meeting at 9:37 PM

Call closed session to order at 9:40 PM

Adjourn the Closed Session at 10:05 PM

Back into Regular meeting at 10:05 PM

Adjourn the Regular meeting to the call of the Chair at 10:05 PM

Respectfully submitted,

Lori Nash
Glen Arbor Township Deputy Clerk