

## Glen Arbor Parks and Recreation Commission

### Minutes

September 8, 2020

Attendance: Kelly Ciolek, Ron Calsbeek, Paul Walters, John McIvried, Celeste Crouch,  
Township Clerk Pam Laureto Absent – Rick Schanhals, Jim Munson

Kelly began the meeting at 11:06 and then led the Board in the *Pledge of Allegiance*. There was no correspondence.

#### **Leelanau School**

Due to the Pandemic, the Leelanau School has closed its campus to outsiders. Thus public Pickle ball play at the Leelanau Gym will not occur. The ultimate number of days in which the Leelanau Gym is not open to play by the public will be added to the end date set in the Township- Leelanau School contract.

#### **FZ Lighting**

FZ installed the new lights at the Leelanau Gym and donated their labor for the project. The township paid the bill for new lights, but Leelanau School received the check from FZ for the donated labor. It is not known at the time of this meeting if the township is still owed that donated amount, but Pam will check to see if the township was ever paid.

#### **Township Hall**

The Township Board has said that the Town Hall may be used for activities if they conform to the following rules: Each activity group must consist of no more than 10 participants which includes a leader. The leader will be responsible for the conduct of the group, leaving the Hall in good order, with lights turned off and locked. Groups must follow all the governor's orders. Leaders will be expected to provide Pam Laureto, Township Clerk with the names and contact info of all participants. A sub-group was organized to include John, Ron, Paul and Diane Calsbeek to look at how these activities might best be organized.

#### **Maintenance**

Trash bins have been delivered. Toilet seat dispenser has been installed. Quotes will be obtained for fixing the cracks on tennis courts one and two. A decision must be made as to whether the cracks should be filled now or wait until both courts are completely replaced which has been budgeted for. It was agreed that the bare spots at the park should be over seeded this fall.

### **Heritage Trail**

The Township Board has been part of a feasibility study looking at extending the Heritage Trail through the town which will include two easements. The study will now move to the engineering phase since the easements are in place.

### **Change from elected Commissioners to appointed**

Due to the election victory to change the structure of the Glen Arbor Parks and Recreation Commission from elected positions to appointed positions, the Township Board is looking at how to organize the new Board. The name will be changed from Commission to Board. The reorganization will include the number of members, duration of terms, and the process for consideration of the applicants.

### **Basketball Rim Issue**

The rim on one of the basketball posts at the park was installed incorrectly and is 3 inches off regulation height. Kelly called Wheelocks and was told that they will assess the problem as soon as their work schedule eases up a bit.

### **Park Caretaker**

Ron accepted the task of writing the job description for the Park Caretaker. He will send out a draft to park members for input.

The meeting was adjourned at 12:10p.m. **The next meeting is scheduled for October 13, 2020.**