

Glen Arbor Township  
Parks and Recreation Commission  
July 10, 2019

*Meeting Minutes*

*Present:* Chair Jim Fowler, Jim Munson, Ron Calsbeek, Rick Schanhals, Kelly Ciolek,  
Paul Walters, Celeste Crouch

Jim F. opened the meeting at 10:00am and led the group in the Pledge of Allegiance.

**Park Upkeep**

Ron Calsbeek's report: GA resident Pat Barry expressed an interest in keeping the GA Park orderly and well kept. Ron offered Pat the morning job duties at the park. The duties entail raking the chips in the playground section, sweeping the walks, emptying the tennis caddies and bins, picking up trash and checking for possible damage. Pat will stop in to Township office to fill out an application. (Pat has already started working the morning shift at \$15.00 an hour.)

**Mounting Tennis Hitting Wall**

The hardware for the tennis hitting wall was delivered to Northwoods. Installation of the tennis hitting wall was completed on July 15.

**Park Ambassadors**

Rick has had some training by NPS related to how to talk to visitors relating to the rules. When we have some ambassadors ready for training, Rick will contact NPS to see if one of the park rangers can stop for a short training session.

**Commission Weed-a-thon**

Ron suggested that weeds are getting out of control at the park. All members could help with a weeding session at the park. No consensus on time was reached. Rick and Nan have already spent time weeding at the park. Celeste said she would call GA Garden Club President to see if the Club could send a group to help with this task OR to get a group who would agree to weed on an ongoing basis. (Ron has weeded a large portion of the Park.)

**Poison Ivy**

Ron suggested effective ways to deal with the poison ivy at the park. It was decided to wait until fall to deal with the problem. (Ron already treated the poison ivy.)

**T-Shirts**

Ron and Celeste will get together to come up with 1) additional tournament t-shirts 2) t-shirts with the GA zip code to sell to public as a way to raise funds for the park.

### **Township Clerk - Pam Laureto**

Park Clerk Pam Laureto gave Commissioners a quick update on township procedures:

#### *Township insurance claims requirements:*

photos of damage  
estimates of costs for repair

Whenever there is "shovel in the ground event -any digging - give Steve Christianson a call,

Get all park paperwork to Pam. Board pays bills once a month at board meetings. Vendors should know that if the paperwork is delayed getting to the Board payments may be delayed to the next month's meeting.

Pam will dedicate a universal file drawer to keep all park paperwork

### **Klaus Heinert's Report**

Klaus provided two large laminated irrigation maps of the GA Park. He suggested that one be hung in the GA Park supply room.

### **Five Year Plan**

Commissioners voted unanimously to hire Gosling - Czubak for 6900.00 to assist the Park Commission in creating its next Five Year Plan. This plan would address upcoming goals, objectives, action steps and priorities. for the existing GA Park. The Commission also discussed and plans for possibly acquiring the GA river property currently for sale. The property would be used for the creation of a passive park. Such an acquisition would be dependent upon a DNR grant which requires a comprehensive 5 Year Plan in place. The Commission voted unanimously to accept Gosling-Czubak for consultation in the creation of the new 5 Year Plan and to pay the \$6,900.00 fee they had submitted.

### **GA Tennis Tournament -**

Jim Fowler reported that the GA Women's Open and Senior Divisions and the Senior Men's Divisions which were rained out on June 28 have been rescheduled for July 19. Jim also reported that he turned in \$1,940.00 in proceeds from the June 28 GA Tennis Tournament.

### **Jutting Pipes**

**Rick will ask Bob Ihme to level the jutting irrigation pipes sticking up on the septic field.**

The Meeting was adjourned at 11:05am.

**The next meeting will be held on Wednesday, August 21, 2019 at 10:00am at the Town Hall meeting room.**