

# **Glen Arbor Township Park Commission**

## **Minutes of the meeting**

### **January 14, 2020**

**Present:** Calsbeek, Ciolek, Munson, Schanhals  
**Guest:** Township Clerk, Pam Laureto

**The meeting was called to order** by K. Ciolek ~11:00 a.m.

#### **Pledge of Allegiance**

**Minutes** of the previous meeting were approved as electronically distributed.

**The agenda** was approved as modified

Laureto suggested that all future agendas include "Township Board Member Comments." It was agreed that the township clerk should be invited to all future meetings of the PARC for the purpose of improved communications between the township board and PARC. It was also agreed to include her report on all future agendas.

#### **Correspondence:**

A note was received from Tim Sutherland expressing his interest in being appointed

**Public Comments:** none

#### **Report on lighting** at the Leelanau School Gym

Calsbeek reported that bids were considered from three companies. The bid from FZ Electrical of Traverse City was selected.

Meeting with the school to negotiate the deal has been difficult due to the school's difficulty in gathering the appropriate people from its staff. A meeting scheduled for 1:30 today was cancelled by the school this morning do to a crisis in someone's family.

Calsbeek contacted FZ Electrical. Their bid is still good. They are prepared to move ahead whenever the deal is consummated.

#### **Township Board Clerk's Report**

Pam reports that the list of PARC Meeting dates has been sent to the Enterprise.

A posting for the open seat on the PARC will also be sent to the Enterprise by this Friday and in time for interviews of applicants on February 11, 2020. Ciolek will send the posting to Laureto.

The GATB is working on the passage of The Heritage Trail through Glen Arbor. A feasibility study has been completed that shows that it is possible for the trail to parallel M22. It was suggested that a PARC Commissioner be added to the township's study committee. Schanhals agreed to be that person.

#### **Review of the Five-Year Plan**

A discussion of the concerns regarding errata in the report resulted in the agreement that the word "unincorporated" would be appropriately placed whenever Glen Arbor Township's legal status is described in the report. It was agreed that the acronym PARC would be replaced by the term "park commission." In other areas, language that refers to the

potential acquisition of property along the Crystal River will be changed to accurately reflect the tentative nature of this goal. The purchase of property was always only a possibility, a dream for the future, a longterm vision of the PARC, and the language of the plan should be changed to reflect the same.

Schanhals will contact Gosling to see if the document can be sent to him in a form that PARC can edit and correct. Once completed, the plan will be resubmitted to the township for approval.

### **Budget**

It was noted that the auditors have requested more accountability regarding the collection of picklball fees. In the future, the money will be counted after each day's play, verified and signed for by two people. When turned in to the treasurer, the treasurer will recount and verify the accuracy of the amount submitted.

The PARC budget for the coming year was discussed. The PARC will submit a request for \$67,850.00 for the coming year. This amount is less than the previous year's budget that was \$71,900.00.

Submitted by Ron Calsbeek,  
acting secretary