

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636

231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor

Pam Laureto, Clerk

Lee Houtteman, Treasurer

John Pepler, Trustee

Don Lewis, Trustee

Regular Board Meeting

9/17/2019

The meeting was called to order by Supervisor Van Nort at 7:30 PM in the Glen Arbor Town Hall meeting room. Roll Call – all Board members were present. ESAC Chairperson Ihme, Chief Ferguson, and Lieutenant Dykgraaf were in attendance. The Pledge of Allegiance was recited.

The agenda was presented. **Motion by Lewis; support Pepler, to approve the agenda as presented. Motion carried.**

Public Comment: None

Minutes were presented from the 8/20/19 Regular Board Meeting. **Motion by Pepler, support Houtteman, to approve the minutes of the 8/20/19 Regular Board Meeting. Motion carried.**

Minutes were presented from the 8/27/19 Special Board Meeting. **Motion by Pepler, support Lewis, to approve the minutes of the 8/27/19 Special Board Meeting. Motion carried.**

Minutes were presented from the 9/12/19 GLFD Public Budget Hearing. **Motion by Laureto, support Houtteman, to approve the minutes of the 9/12/19 GLFD Public Budget Hearing. Motion carried.**

Treasurer's Report – Treasurer Houtteman reported that the total cash on hand as of 8/30/19 was \$2,830,846.87.

Clerk's Report – Clerk Laureto reported that the new Deputy Clerk started last Monday. Laureto reported the General Fund expenses for August 21 through September 17, 2019 were \$17,704.34 and the payroll for August was \$16,350.61. **Motion by Laureto; support Pepler, to approve the payment of General Fund expenses and payroll. Motion carried.**

Emergency Services Advisory Commission Report – ESAC Chairman Ihme reported that the Emergency Services Advisory Commission had reviewed the Early Wage Scale Advancement proposal put forth by Chief Ferguson and recommends to the Glen Arbor Township Board approval of the proposal. ESAC also reviewed the Part-time and Paid-on-call Wage Scale proposal put forth by Chief Ferguson and recommends to the Glen Arbor Township Board approval of the proposal. ESAC also reviewed the monthly checklist and payroll payments and reports, and concurs with the checks that were necessary to pay early. The Commission recommends to the Township Board that they pay the unpaid checks as reported on the monthly check list. Clerk Laureto stated that the Emergency Services expenses for August 21 through September 17, 2019 were \$58,253.85 and payroll for August was \$127,761.29. **Motion by Laureto; support Lewis, to approve the payment of Emergency Services expenses and payroll. Motion carried.**

Fire Chief Operations Report – Chief Ferguson gave the operations report. There were 45 calls in the month of August. There was one EMT and one paramedic that started in August. There is one paramedic position open. They are still waiting on parts for the new command vehicle. Chief Ferguson met with a representative from Aspen Wireless. They located conduit that had been installed when the building was built so there will be no need to bore under the parking lot. In a couple of weeks, they will start installing conduit to the computer room. Station 2 will also be able to hook up to the same system.

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

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Correspondence – Supervisor Van Nort reviewed the correspondence and highlighted some of the pertinent information. Correspondence is available in the Township office for review.

1. Medicare changes for 2020
2. Senior Dental Health Day
3. Tamarack Cove Association – located where Big Glen and Fisher Lakes meet has asked the Township to take some action to prevent boaters from totally occupying their cove. Supervisor Van Nort suggested a buoy system such as that near the narrows.
4. Fleis & Vandenbrink Flyer
5. Conservancy Monitoring of Easement
6. Glen Arbor Park/Flaska Award – we received a plaque that will be put up at the park
7. Fandango Filming
8. Leelanau Conservancy Newsletters (3)
9. Sleeping Bear Gateways Council – explanation of the Council and its history was given and a discussion of their 9/24 and 9/25 conference took place. All board members will be attending the conference.
10. MTA Weekly Newsletter (4) – Information on the 4/1/2020 Census was presented. Reminder that as of October 1, 2019 your driver's license will not get you on a plane. You will need to use a "Real" ID or your passport.
11. MTA Monthly Legislative Update
12. County Early Childhood Committee Meeting Minutes
13. EGLE Water Quality Initiatives Fund
14. Networks Northwest Housing Summit
15. Planning and Zoning News

Unfinished Business

1. The fire Boat Subcommittee will have their first meeting on 9/18/19 at 2:00 PM.

New Business

1. Early Childhood Millage – a representative was scheduled to be at the Township Board Meeting but did not attend. Van Nort suggested that we all support the millage. This is the only item on the November 5, 2019 election.
2. Netlink Proposed Server and Security Upgrade – Clerk Laureto reviewed the proposal and the needed upgrades. **Motion Van Nort, support Laureto to purchase a new server and upgrade the computer security system. Motion Carried.**
3. Netlink Proposed Office and Election Equipment Upgrade – Laureto reviewed which computers are past their useful life, which needs to be upgraded to Windows 10, and which need to be hardwired. **Motion Lewis; support Houtteman, to purchase the proposed hardware and software upgrades for the office. Motion Carried.**
4. The Glen Lake Fire Department Union Contract dated 9/1/19 – 8/31/22 was reviewed at the 8/27/2019 Special Board Meeting. No further discussion. **Motion Lewis, support Pepler to approve the Union Contract. Roll Call Vote: Ayes: Pepler, Lewis, Houtteman, Laureto, Van Nort; Nye's: none; Abstentions: None. Motion Carried.**
5. The Glen Lake Fire Department 2020 - 2021 budget was reviewed at the 9/12/2019 Public Budget Hearing. **Motion Van Nort; support Pepler to approve the GLFD 2020 – 2021 budget.** It was noted that the Empire Township board recommended that we approve both the Union Contract and the budget as presented. **Roll Call Vote: Ayes: Pepler, Lewis, Houtteman, Laureto, Van Nort; Nye's: none; Abstentions: None. Motion Carried.**

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6. Millage rates for the 2019 Winter Tax Bills. There are about 12 different types of millage. The 4 millage's the Township has input into were reviewed. **Motion Van Nort; support Pepler to approve the millage rates shown in column 11 on Form L-4029. Roll Call Vote: Ayes: Pepler, Lewis, Houtteman, Laureto, Van Nort; Nye's: none; Abstentions: None. Motion Carried.**
7. Glen Lake Fire Department's Part-time and Paid-on-call Wage Rates were presented by Chief Ferguson and discussed. **Motion Laureto; support Lewis to accept the GLFD Part-time and Paid-on-call Wage Rates as presented. Motion Carried.**
8. Glen Lake Fire Department's Wage Scale Advancement Policy was presented by Chief Ferguson and discussed. **Motion Houtteman; support Lewis to approve the GLFD Wage Scale Advancement Policy. Motion Carried.**
9. Supervisor Van Nort reviewed Chief Ferguson's 6 month performance goals which he has satisfactorily met. **Motion Laureto; support Houtteman to increase Chief Ferguson's Salary based on his satisfactory performance review. Motion Carried.**

Planning Commission Report – Pepler reported that the Planning Commission had one meeting. They discussed an effective strategy for updating the zoning ordinance. Additionally, they wanted to know the progress on the contract for the engineering study for the Heritage Trail.

Public Comment: None

Board Member Comments

Houtteman – The tax season has gone well. We are nearing the end.

Laureto – There was a complaint about the speed limit being 40 mph on Lake Dr. Van Nort explained the limit was 55 mph until this spring, so the Township considers 40 mph a victory. State Law considers the number of driveways when determining speed limit.

There is a hazardous sidewalk situation in front of WAGS. Discussion ensued regarding who has the responsibility for sidewalks. It was decided the Township does. Laureto will look at all sidewalks and note any hazardous situations. She will then solicit bids for their repair.

Van Nort – Thanked the Board for all their support.

Meeting adjourned at 9:20 pm.

Respectfully submitted,

Pam Laureto
Township Clerk