

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636

231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor

Pam Laureto, Clerk

Lee Houtteman, Treasurer

John Pepler, Trustee

Don Lewis, Trustee

Regular Board Meeting

7/16/19

The meeting was called to order by Supervisor Van Nort at 7:32 PM in the Glen Arbor Town Hall meeting room. Roll Call – all Board members were present. The Pledge of Allegiance was recited.

The agenda was presented. **Motion by Lewis, support Pepler to approve the agenda. Motion carried.**

Public Comment: None

Minutes were presented from the 6/18/19 regular board meeting. **Motion by Pepler, support Lewis, to approve the minutes of the 6/18/19 regular board meeting. Motion carried.**

Treasurer's Report – Total cash on hand as of 5/31/19 was \$2,990,839.82

Treasurer Houtteman reported on his discussions with the salesman from D & D Sign Company who has a smaller sign with smaller pixels that he can set up and demonstrate at the Town Hall.

General Fund: Expenses for June 19 through July 16, 2019 were \$38,949.19. Payroll for the same period was \$17,572.94. **Motion by Laureto, support Van Nort, to approve the payment of General Fund expenses and payroll. Motion carried.**

Emergency Services Advisory Commission Report – Linda Ihme reported that the emergency Services Advisory Committee met, reviewed the expenses and payroll, and recommends that the board approved the payment of all expenses and payroll.

Clerk Laureto stated that the expenses for June 19 through July 16, 2019 were \$47,853.14 and payroll for the same period was \$84,792.10. **Motion by Van Nort, support Laureto, to approve the payment of Emergency Services expenses and payroll. Motion carried.**

Fire Chief Operations Report – Chief Ferguson gave the operations report. The construction of the department's fuel shed is almost complete.

The department is busy preparing for their annual Open House to be held July 27th from 10:00 – 2:00 at the Fire House.

Ferguson said he is working on getting the new command vehicle up and running by having the graphics, lights, and other equipment installed. They have completed the graphics install on the new ECHO vehicle.

The department has hired two new part-time EMTs and will be conducting interviews next week to fill the needed paramedic positions.

The Department responded to 36 call in June.

Lewis asked about the departments Pancake Breakfast and Ferguson responded that the Association raised just over \$2000.00 and they served about 600 people.

Zoning Administrators Report – Submitted in writing.

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Monthly Assessors Report – Submitted in writing. Van Nort indicated that the Board of Review is scheduled to meet on July 18th at 10:00 am. On the agenda are 2 late PREs, a veteran's exemption, and an amended personal property statement.

Correspondence – Supervisor Van Nort reviewed the correspondence and highlighted some of the pertinent information. Correspondence is available in the Township office for review.

1. Planning and Zoning News
2. Township Focus – had a large article on protecting water resources
3. PAR Plan News
4. FSBR Law Newsletter
5. MTA Weekly News and information (3) - 1) the legislature is looking to improve the distribution of Sales and Use Tax revenues with more being return to the townships; 2) the State has revised the fireworks laws to indicated which days that townships cannot regulate firework. Van Nort indicated that the Township will be updating its ordinance to correspond to the State law.
6. MTA Monthly Legislative Update
7. EGLE Violation Notice – we are now required to have a permit from the Department of Environment, Great Lakes, and Energy to install the boat ramp on Lake Street.
8. Great Lake Water Quality Lab Reports
9. Notice of Hazardous Waste Collections – 2 collections for Hazardous Household Waste and Electronics. The first is Saturday September 7th in Pawshawbee Town and the 2nd on Saturday September 14th at the Leelanau Government Center and is for tires.
10. Leelanau Conservancy Notices (4) – 1) the Conservancy will be celebrating their 30th anniversary on August 1st at 5:00pm at the Dekow Farms; 2) they released a report on the 2018 Water Quality Program, 3) they now have conserved 540 acres along the Cedar River; 4) they did a land swap with the State of Michigan. The project was being worked on for the last 4 years and it is now finalized; 5) the Conservancy now has a Mountain Bike Trail in Palmer Woods.
11. Glen Lake Association Newsletter
12. Glen Lake Garden Club Letter
13. MI Public Service Commission Notice

Unfinished Business

1. Supervisor Van Nort reported that he has signed the contract for the engineering study on the continuation of the Heritage Trail.
2. Van Nort reported on the statue of Marijuana that was reported in a lengthy article in the Planning and Zoning News. 1) there are now emergency rules in place; 2) in order for a Township to participate in Medical Marijuana it needs to opt in and Glen Arbor Township has not opted in; 3) in the case of recreational Marijuana the Township must pass an ordinance not permitting recreational Marijuana facilities and Glen Arbor Township has done that; 4) the strength of todays marijuana is some 30X stronger than it was 30 years ago

New Business

1. Clerk Laureto explained that Corrine Cochran would like to host a memorial picnic, in the Townhall parking lot, in honor of Michael Buhler. **Motion by Laureto, support Van Nort to allow Corrine Cochran to host a memorial picnic in honor of Michael Buhler at the Glen Arbor Townhall parking lot at no cost but with the stipulation that she provide an alcohol insurance rider for the days event with the Township named as co-insured, that she provide one Portable Restroom for every 30 attendees, and that she be responsible for all clean-up and accept any clean-up costs the Township incurs because of the event. Motion Carried.**

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2. The Park Commission has ordered a Rally Master Backboard and is awaiting its install by Glen Arbor Outdoor. The backboard and the invoice for \$6,950.00 arrived 3 weeks ago. If bill is not approved for early payment the companies invoice will not be paid until the August meeting.
Motion by Laureto, support Van Nort for the Board to authorize a one-time early pay of the Do-It-Tennis invoice for \$6,950.00 following the Park Commission's approval of the install.

Planning Commission Report –Pepler reported that the Planning Commission did not meet.

Public Comment - Bill Meserve of the Glen Lake Association updated the board on the Association's work on Swimmer's Itch. They have a website that collects data on Swimmer's Itch around Glen Lake. The Association spends \$60,000 - \$100,000 per year mitigating Swimmer's Itch. They capture and remove Merganser Ducks from the Lake and they are now collecting water samples in a much broader time frame and analyzing them using DNA technology. They hope to determine what bird species are carrying the parasite.

Kim Alm asked for an update on the paving of Cheney Road. Supervisor Van Nort indicated the board is waiting to receive the contract from the Leelanau County Road Commission. The Road Commission has agreed to allow us to pay over 2 years and they still have space in their fall paving program to do the work.

Board Member Comments

Houtteman said he has collected about \$800,000 in taxes since the bill went out July 1st and that a few people have used the on-line bill payment option.

Laureto said she will be at the Michigan Township Association's educational retreat on July 17 – 18. She informed the board that she and Supervisor Van Nort have Met with Rehmann Technology Solutions representative to discuss Cyber Security issues and that they have a meeting schedules for next week with Netlink's representative to discuss similar issues. Laureto reported that the Deputy Clerk has resigned, and she is in the process of hiring a new deputy.

Van Nort reported they have completed the negotiations with the Fire Department Union and the contract is at the lawyers for review. The contract should be in place soon. We have an agreement with the Union on the benefit package. There will be about a 10% increase in benefit costs due to a regional increase from the provider.

We now have cameras up and working at the park. These can be accessed and viewed from our cell phones, and the cameras at the Garden are now on the system. The system records and retains the data for a period of 2 weeks.

Van Nort reported that he will be attending a fiber optic cable meeting with the Tribe next week. There are plans for the Tribe to put fiber optic throughout the county to connect all local governments and fire stations.

Meeting adjourned at 8:04 pm.

Respectfully submitted,

Pam Laureto
Township Clerk