

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor Bonnie Quick, Clerk Terry J Gretzema, Treasurer
John Pepler, Trustee Don Lewis, Trustee

Regular Board Meeting
December 18, 2018 Minutes
Meeting was recorded

The meeting was called to order by Supervisor Van Nort in the Glen Arbor Town Hall meeting room. Roll Call - all Board members were present. The Pledge of Allegiance was recited. The Regular Board meeting was called to order at 7:30 PM.

The agenda was presented with additions and modification and accepted. **Motion to approve the agenda as amended by Gretzema. Support by Pepler. Motion carried.**

Minutes were presented from the 11/27/18 regular board meeting. **Motion to approve the minutes of the 10/16/18 regular board meeting with corrections by Gretzema. Support by Pepler. Motion carried.**

Public Comment – John Volk – would like the agendas for the board meetings posted on the web site. Mr. Volk was disappointed with the communication from the Board to the Sign Committee.

Minutes of the Closed Session of 11/27/2018. **Motion to approve the closed session minutes of 11/27/2018 by Van Nort. Support by Pepler. Motion carried.**

Treasurer's Report – Total cash on hand 11/27/2018 \$2,286,066.83. The tax collection fund is \$873,000.00. All the CD's have been updated with improved interest. The savings account at Chemical Bank will be converted into a CD.

General Fund: Expenses: \$16,211.72. Payroll: \$18,477.65. **Motion to approve and pay General Fund expenses and payroll by Gretzema. Support by Van Nort. Motion carried.**

Emergency Services Advisory Commission Report – Bill Witter – The new Interim Chief was introduced. John Deputy. Rick Royston, retired Fire Chief from Leland Fire Department, will be a consultant to the Township to assist in selecting a new Fire Chief.

The Empire Township Fire Department location – an engineering study was conducted to see the feasibility of upgrading the existing building to meet the requirements. The completed study will be delivered by 1/31/2018 and presented to the Empire Township Board.

The monthly checklist and payroll was approved by ESAC and recommends payment

Emergency Services: Expenses \$30,482.14. Payroll: \$71,169.45. **Motion to approve and pay the Emergency Services expenses and payroll by Van Nort. Support by Pepler. Motion carried.**

Fire Chief Operations Report – covered above

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence -

- MTA Weekly News and Information
- MTA Legislative Monthly Update
- American Tower Proposal
- MTA Letter on Marijuana Law
- MTA Letter on Assessing Reform Bill
- LCRC Monthly Report
- Leelanau County HHW and Electronics Collection Dates

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- Rehmann Business Wisdom Delivered
- Township Focus
- Park Commission Minutes 11/29/18
- Building Exchange Recognition - Gosling Czubak

Unfinished Business –

- Appoint a Treasurer to replace Terry Gretzema – Lee Houtteman was selected. There were 3 candidates.
- Benefits for Township Employees – will be discussed at the January meeting
- Donation to Glen Lake Library – will be discussed at the January meeting
- Golf carts on streets and roads – will be discussed at the January meeting

New Business

- Happy Holidays to all
- Facebook page for the Township – Supervisor Van Nort will review with the Communication Committee.
- Board Appointments – Planning Commission and Board of Appeals. Also Emergency Services Committee. **Motion to re-appoint Lance Roman and Pam Lysaght to the Planning Commission by Van Nort. Support by Peppler. Motion carried.**
Motion to re-appoint Dennis Becker to a 3 year term for the Board of Appeals position by Van Nort. Support by Quick. Motion carried. Empire Township is responsible for the appointment of the Emergency Services Committee appointment.
- Health Department of Northwest Michigan Grant request – **Motion to support the request by Friends of Sleeping Bear Dunes to request the grant by Lewis. Support by Gretzema. Motion carried.**
- Gym Floor – the cost to refinish the gym floor will be \$1,800.00. **Motion to approve the refinishing of the gym floor by Peppler. Support by Quick. Motion carried.**

Planning Commission Report – John Peppler – No report. John was absent from the meeting.

Public Comment – John Volk – how was the position for Treasurer advertised for? The position was posted in the Leelanau Enterprise.

Board Member Comments –None

Supervisor Comments – None

Adjourn to the Call of the Chair at 8:39

Respectfully submitted,

Lori Nash
Glen Arbor Township Deputy Clerk