

GLEN ARBOR TOWNSHIP
P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 FAX 231-334-6370

Peter Van Nort, Supervisor

John Pepler, Trustee

Bonnie Quick, Clerk

Don Lewis, Trustee

Terry J Gretzema, Treasurer

Regular Board Meeting
November 21, 2017 Minutes
Meeting was recorded

Township Supervisor, Peter Van Nort, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented with additions and modification and accepted. **Motion to approve the agenda by Pepler. Support by Gretzema. Motion carried.**

Minutes from the October 17, 2017 regular board meeting were presented. **Motion to approve the regular board meeting by Quick. Support by Lewis. Motion carried.**

Minutes from the November 1, 2017 Fisher Lake SAD Public Hearing. **Motion to approve by Gretzema. Support by Van Nort. Motion carried.**

Public Comment – Rob Karner reported that the Leelanau County Commission voted 7-0 in favor of the public buy in on the trapping and relocated of the common Merganser on lakes in Leelanau County.

Treasurer's Report

Cash on hand as of 11/21/2017 is \$2,283,713.56. The Park Construction Fund is \$661,811.15.

General Fund: Expenses: \$10,619.67. Payroll: \$15,584.91. **Motion to approve and pay General Fund expenses and payroll by Pepler. Support by Lewis. Motion carried.**

Emergency Services: Expenses: \$39,089.29. Payroll: \$68,952.18. **Motion to approve and pay the Emergency Services expenses and payroll by Quick. Support by Pepler. Motion carried.**

Emergency Services Advisory Commission Report – presented by Roy Pentilla. BC/BS refunds 20% goes back to the employees. The ESAC bills and payroll were presented for payment. It will be recommended that Larry Krawzck be reappointed, by the Empire Township Board, for the Emergency Services Advisory Commission – his term is ending.

Fire Chief Operations Report – Bob Wurst – Chief Dodson was elected as the Vice President of the Chief's Association. The Leland Chief was elected President. Request for a new Toughbook for the ambulance in Glen Arbor. The Toughbook and mounting equipment will not exceed \$5,000. **Motion to approve the purchase of the Toughbook by Quick. Support by Pepler. Motion carried.** The Chief is continuing to work on the report for Empire Township. The Glen Lake dry hydrant had been broken. The insurance company covered \$3,500.00 of the \$4,700.00 cost. The repair has been completed. The new one has a metal pipe.

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Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Unfinished Business

- Report from the Sleeping Bear Heritage Trail feasibility study. Scott Post from Prein & Newhof presented the study. The estimate for the Northwood Drive off Fisher, the first stretch, would be \$970,000 to \$1,000,000.00. The second stretch, Forest Haven to M-22 would be around 1.6 million dollars. Part of the additional expense, on the second stretch, is a bridge over Crystal River. Mr. Post stated there are programs available to help fund the cost of trail.
- LED Sign – The current sign is owned by the Chamber of Commerce. In March an investigation to purchase a LED sign was started. Three contractors were contacted, two use a sign manufacturer in Detroit, and one which uses a manufacturer in Chicago. All have great reputations. The cost of the sign will be \$20,000 to \$30,000.00. At the December board meeting a recommendation will be made. This will be an 8x3 foot sign. There has been a commitment to solicit private money from organizations that use the sign the most.

New Business

- Resignation of Park Commission member – The board needs to accept the resignation of the Park Commission member and to approve the replacement, which will fill the position until the next election. Laura Wiesen has resigned and the Park Commission has recommended Kelly Ciolek as the replacement. **Motion to accept the resignation of Laura Wiesen by Quick. Support by Peppler. Motion carried. Motion to appoint Kelly Ciolek as the replacement by Peppler. Support by Gretzema. Motion carried.**
- Watershed Protection Project – Rob Karner. Rob continued the dialog on the gap analysis now called the Watershed Protection Program. The goal of the project is to protect the ground water and surface water any way possible using the Township's tools of master planning, zoning, and ordinances. To continue the work the Watershed Protection Project is raising funds from private individuals, grants and foundations, and they are asking the Townships for money to help support this project. The amount is \$3,500.00. The Watershed Protection Project would also like a Township official to be part of the group to help with the project. The official would also keep the other Township officials informed. **Motion to support the \$3,500 donation to the Watershed Project by Gretzema. Support by Lewis. Motion carried.** It was agreed to ask Tim Cypher to represent the Township in this program.
- Tribe 2% request – Chuck Emery, grant writer for the Friends of the Sleeping Bear. As a non-profit they are allowed to submit requests for the Tribe 2% grant, however they have to be sponsored by a government entity. The Glen Arbor Township is their sponsor for this proposal. The grant money will be used for a boardwalk and platform at the Maritime Museum to make the area more accessible for disabled individuals. The grant is for \$10,000.00. **Motion to approve Glen Arbor Township sponsoring the**

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**Friends of the Sleeping Bear for this grant by Gretzema. Support by Quick.
Motion carried.**

- Car wash proposal by Young Life Organization to raise money for activities. They would like to hold the car washes at the back of the Township parking lot. The Township will agree to try the program. However it will be regulated as to products used and where the run off goes. **Motion to approve a trial for the car washes by Peppler. Support Gretzema. Motion carried.**
- Parking Project – Supervisor Van Nort feels there needs to be some leadership for parking in the Township. Such as yellow striping in areas where parking should not occur. In front of the tennis courts for example. The area on M-109 coming east from Forest Haven in front of the businesses along there. He would like the Township to start thinking about how to channel people to parking locations. Bus parking is a big concern.

Correspondence

- DEQ permits (3)
- MTA News Updates (6)
- Consumers Energy Renewable Energy Plan
- HB 5098
- LARA Information Request
- Housing Updates
- National Park Service Rate Increase
- E-Commerce Exchange Zones
- Holiday Marketplace
- Leelanau County Road Commission (3)

Planning Commission Report – John Peppler – Work has been concluded on the Master Plan. The next project is the review of the Zoning Ordinances. The Master Plan needs to update the definitions.

Public Comment – None

Board Member Comments – None

Supervisor Comments – The Park Construction is moving forward. The ADA sidewalk is in place and they are finishing the walls. The pavilion is being moved. The project will shut down next week for the winter.

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The Supervisor attended a Chief's meeting discussing the mutual aid system.

The Supervisor also attended in the Leelanau Conservation Meeting – Hunter Access Program.

There was a FOIA request submitted to the Glen Arbor Township office on personnel information from the Leelanau Enterprise. The request was denied.

There being no further business, the meeting was adjourned at 9:05 PM.

Respectfully submitted,

Lori Nash
Glen Arbor Township Deputy Clerk

Approved