

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

Peter Van Nort, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

John Pepler, Trustee

Don Lewis, Trustee

**Regular Board Meeting**

September 19, 2017 Minutes

(Meeting was NOT recorded)

Township Supervisor, Peter Van Nort, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented with additions and modification and accepted. **Motion to approve the agenda by Gretzema. Support by Pepler. Motion carried.**

Minutes from the August 15, 2017 regular board meeting were presented. **Motion to approve the regular board meeting by Gretzema. Support by Lewis. Motion carried.**

Minutes of Special Joint Meeting of 9/1/2017 were presented. **Motion to approve minutes of the special joint meeting by Lewis. Support by Gretzema. Motion carried.**

Minutes of Public Hearing were presented. **Motion to approve the minutes of the public hearing by Lewis. Support Pepler. Motion carried.**

**Public Comment – None**

**Treasurer's Report**

Cash on hand as of 8/31/2017 is \$2,495,716.40.

General Fund: Expenses: \$131,882.84 Payroll: \$14,940.78. **Motion to approve and pay General Fund expenses and payroll by Gretzema. Support by Pepler. Motion carried.**

Emergency Services: Expenses: \$146,839.76. Payroll: \$78,975.21. **Motion to approve and pay the Emergency Services expenses and payroll by Quick. Support by Van Nort. Motion carried.**

**Emergency Services Advisory Commission Report** – presented by Ron Calsbeek. The ESAC bills and payroll were presented for payment.

**Fire Chief Operations Report** – John Dodson – Presented an overview of the ESAC minutes.

**Zoning Administrators Report** – Submitted in writing.

**Monthly Assessors Report** – Submitted in writing.

**Correspondence**

- Oxbow Monitoring
- State of Michigan County Health Ranking. Leelanau County is #2 in the state.

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- DEQ Complaint
- Parking on Western Avenue
- Enterprise Query
- County Calendar
- Consumers Rate Increase
- LCRC Report
- Housing Definitions
- Medical Marihuana Options
- County Request for Volunteers to Sit on Boards
- State Water Quality Fund
- DEQ Violation Notice
- DEQ Permit to Homeowner
- Planning and Zoning News, Michigan Township Focus

**Unfinished Business**

- Kurt Luedtke – Emergency Services – 911 address response issue
- Approved the 2018/2019 Emergency Services Budget & Millages - L-4029. **Motion to approve 2018/2019 Emergency Services Budget & Millages by Van Nort. Support by Quick. Motion carried.**
- Transfer unspent Capital to Joint Empire/Glen Arbor Capital Account – no money was transferred.
- Redevelopment Ready Committee Report was given.
- Principals of Governance
- Park Bond Issue

**New Business**

- Electronic Filing/Search – is being researched

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- Electronic Township Sign is being researched.
- Proposed Capital Improvement – tile in kitchen and restrooms of Townhall. Gretzema received a quote for \$8,375.00. **Motion to approve tile in kitchen and restrooms by Van Nort. Support Pepper. Motion carried.**
- Life Ring Box – Gretzema stated the cost would be \$445.00. **Motion to purchase life ring box by Gretzema. Support by Van Nort. Motion carried.**
- MTA on the Road seminar will be on 10/12/2017 in Traverse City.
- MTA request to profile Glen Arbor Township. **Motion to approve MTA request to profile Glen Arbor Township by Pepler. Support by Lewis. Motion carried.**
- Redevelopment Ready Committee

**Planning Commission Report** – John Pepler

**Public Comment** – None

**Board Member Comments** – None

**Supervisor Comments** – None

There being no further business, the meeting was adjourned at 8:55 PM.

Respectfully submitted,

Lori Nash  
Glen Arbor Township Deputy Clerk