

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Kent Kelly, Trustee

Bonnie Quick, Clerk

Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

Regular Board Meeting

April 19, 2016 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present except Kent Kelly and Bill Thompson. The Pledge of Allegiance was recited.

The agenda was presented. Minutes from the March 15, 2016 regular board meeting were presented. **Motion to approve by Quick, with support from Soderholm. Motion carried.**

Public Comment – None.

Treasurer's Report – 3/31/16 cash on hand: \$2,922,751. Community Foundation funds of \$1,985 reported.

- Bills – General Fund: \$9,684 expenses and payroll of \$14,919. **Motion to approve Gretzema, support Quick. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$136,632 expenses and payroll of \$87,042. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Gretzema, support Quick. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Roy Pentilla

- Minutes from April 11, 2016 ESAC meeting distributed.

Fire Chief Operations Report – John Dodson

- One staff member on non-work-related disability.
- Four staff members submitted packages for approval for the CIP. ESAC recommended awarding a pool of \$4,100, which reflects the difference between payroll actual and budget. **Motion to approve Gretzema, support Quick. Motion carried.**
- The MOU with the NPS has expired. New MOU being negotiated.
- Coast Guard is closing during the shoulder seasons in Frankfort.
- Station compressor replaced.
- New ambulance will probably arrive in early May, much earlier than the July estimate.

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Zoning Administrators Report – Tim Cypher

- Report submitted in writing
- Briefed Board on changes to the Zoning Ordinance. Changes to decks and fence section discussed in detail. Distributed copy of changes.
- **Gretzema made a motion to approve the changes to the Zoning Ordinance, Quick supported. Motion carried. New ordinance changes will be effective 10 days following publication.**

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented:

1. MI-DEQ – Permit issued for 4483 Glen Eden Drive.
2. Township Focus, Planning & Zoning News.

Unfinished Business:

- Vlack's Park – Met with attorney and Empire Township. Attorney drafting correspondence.
- Fisher Lake Dredging – Will start in approximately 15 days.

New Business:

- Deputy Clerk Wages – Quick suggested an increase of \$1/hour. Discussion was held. No motion made.
- Food and Beverage Policy #1-2016 – Board reviewed policy for providing election workers with food and beverages during elections. **Motion to approve Gretzema, support Soderholm. Motion carried.**
- American Tower – Letter received with various leasing options. Soderholm suggested using a professional to analyze the options. **Motion to authorize the Supervisor to seek a professional opinion made by Gretzema, support Quick. Motion carried.** Discussion will resume at the next meeting.

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Public Comment – None.

Board Member Comments – None.

Supervisory Comments:

- Distributed information on proposed poles for banners. Discussion was held regarding the high cost of proposed poles and the limited benefit, the number of poles that should be installed, and the banner specifications. Supervisor will explore the various costs and report back to Board.
- LCRC considering posting seasonal signage on Miller Hill and Cheney roads.
- Boat ramp will be installed by May 1st.
- Elmer's will finish the septic installation this week.

There being no further business, the meeting was adjourned at 8:28 PM.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk