

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

August 16, 2016 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented with additions and accepted as modified. Minutes from the July 18, 2016 regular board meeting were presented and approved as corrected. **Motion Gretzema, support Kelly. Motion carried.**

Public Comment – None

Treasurer's Report – 7/31/16 cash on hand: \$2,306,069.36

Gretzema stated he is trying to get all funds in excess of \$250,000.00 collateralized. He had received word from 2 banks that are no longer going to do this, Huntington and State Bank. These are the 2 banks that we keep our checking accounts in. Gretzema is still in pursuit of this option.

- Bills – General Fund: \$22,718.46. Expenses and Payroll of \$15,251.99. . Financial statements reviewed. There was discussion on the bills for the restroom cleaning. Extra cleanings are causing expenses to be higher than anticipated. Election training and expenses should be broken out as a separate line item. **Motion Thompson, support Gretzema. Motion carried.**
- Bills - Emergency Services: \$51,109.68. Expenses and Payroll of \$75,118.87. All expenses and financial statements have been reviewed and approved by ESAC. Financial statements reviewed. \$12,285 is a down payment on the complete overhauling of HVAC system at the public safety building in Glen Arbor. Motion to transfer funds from Glen Arbor capital account to the general funds for the down payment of \$12,285 for D & W. **Motion by Gretzema, support Quick to approve. Motion carried.**

Emergency Services Advisory Commission – Andy DuPont

- Minutes from August 8, 2016 ESAC meeting distributed.
- The Board to recognize Judith Wendels for her long service in Emergency Service.
- The Emergency Services Advisory Commission recommends that the board approve the new 2017-2018 Emergency Services budget.

Fire Chief Operations Report – John Dodson gave the Emergency Services report.

Zoning Administrators Report – Tim Cypher - Report submitted in writing

Monthly Assessors Report – Submitted in writing.

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Audit Presentation – Steve Peacock

- Steve Peacock presented the draft Audit document and gave an overview of the audit. **Motion to accept the audit as reviewed Gretzema, support Quick. Motion carried.**

Correspondence was reviewed and accepted as presented:

- M-DEQ – Ann Polomsky Permit – 7311 W. Day Forest Road. Place 9 cubic yards of riprap along 60 feet of shoreline to create a shoreline protection structure
- Planning and Zoning News, Michigan Township Focus.

Unfinished Business:

- Vlack Park - Questions regarding ownership by Glen Arbor and Empire Township are co-owners of the Vlack Park, which is located in Solon Township. Solon Township's position is that Glen Arbor and Empire Townships should also be contributing to the economic support and remediation efforts that have been initiated so far, and what will be required in the future due to the dam blowing out on the property. There has been a lack of records for both Glen Arbor Township and Empire Township which support that neither has been directly involved with the operation of the park. Glen Arbor Township has no reason to participate in this project.
- Northwood Road Speed Limit – There has much been concern regarding the speed on Northwood Road, Glen Arbor Township requested a Michigan State speed study, which was conducted in July or early August. The result was that the 85th percentile of activity going on the road, pedestrians, bikes and cars, turns out to be 40 mph. **Motion by Quick, support by Kelly to reduce the speed limit on Northwood from 55 to 40 mph. Motion carried.**
- Letter in response to the Empire's request for information regarding the future of EMS and Fire Services in Empire Township. **Motion by Thompson, support by Kelly to send a response letter as drafted by Soderholm and Dodson. Motion carried.**

New Business:

- Public Restroom – there has been concern raised due to the recently reduced hours of operation. After board discussion a decision was made to continue the shortened hours as amended. There has been much less damage happening since the hours have been shortened especially in the morning. Comment from Tim Barr stating he is unhappy with the reduced hours.
- Paving Glen Eden Road – A report from the Leelanau County Road Commission stated the road is in very poor condition in general and as a result of the storm damage from last year. It was suggested that the Township consider paving the road. Glen Arbor's share of the cost of paving the road would be \$24,250.00. A payment plan would be acceptable with \$15,000.00 down this year, and pay the balance of \$9,250.00 next year. **Motion by Quick support Thompson to approve improving the road with that payment schedule. Motion carried.**

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- Special Joint meeting with Empire Board is scheduled for August 24th at 10:00am at the Public Safety Building to discuss the Budget.
- Resolution for Judith Wendels for her years of service. **Motion to approve Thompson, support Gretzema. Motion carried.**

Planning Commission Report – Kent Kelly

Kelly reported that at their meeting of August 4, 2016 – All parties were present.

- Discussion of the Hempel property. The project is being re-designed.
- The Putt Putt golf course on Oak St. has been told they cannot rent their kayaks or bikes because of inadequate parking.
- Heritage Route Study – Better, safer connection.

Public Comments – Amy Hubble, Leelanau Enterprise requested information.

Board Member Comments - None

The board is going into closed session to discuss the Fire Chief's employment agreement.

There being no further business, the meeting was adjourned at 9:30 PM.

Meeting reopened at 9:37 PM

The Supervisor was authorized to finalize the agreement as discussed.

Meeting adjourned 9:37 PM

Respectfully submitted,

Lori Nash
Glen Arbor Deputy Clerk