

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636

231-334-3539 ~~~ FAX 231-334-6370

Peter Van Nort, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Don Lewis, Trustee

John Peppler, Trustee

Regular Board Meeting

June 20, 2017 Minutes

(Meeting Electronically Recorded)

Township Supervisor, Peter Van Nort, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. Lori Nash was substituting for Bonnie Quick, all other members were present. The Pledge of Allegiance was recited.

The agenda was presented. The agenda was amended. **Motion to approve the agenda as amended by Peppler. Support by Gretzema. Motion carried.**

Minutes of the Regular Meeting of 5/16/17 were presented. **Motion to approve the Minutes of 5/16/17 by Gretzema. Support by Lewis. Motion carried.**

Closed Session Minutes of 5/16/17 were presented. **Motion to approve the Closed Session Minutes of 5/16/17 by Peppler. Support by Gretzema. Motion carried.**

Public Comment

Bill Meserve, Dunns Farm Road – representing the Glen Lake Association. Bill gave a report on the shoreline survey being conducted by the Glen Lake Association. The Association has contracted a company called Zero Gravity, who operates drones, to survey the entire shoreline. The Association is hoping to be able to log where the shoreline is currently so that in the future it can be a comparison. Zero Gravity has contracts with other lakes to do the same thing.

Treasurer's Report

Cash on hand as of 5/30/2017 is \$2,770,078.48

General Fund: Expenses: \$49,700.80. Payroll: \$12,959.67. **Motion to approve and pay General Fund expenses and payroll by Lewis. Support by Gretzema. Motion carried.**

Emergency Services: Expenses: \$123,544.22. Payroll: \$73,420.08. **Motion to approve and pay Emergency Services expenses and payroll by Gretzema. Support by Van Nort. Motion Carried.**

Emergency Services Advisory Commission Report presented by Roy Pentilla. Dune training was on May 10th. The National Park Superintendent was present.

Fire Chief Operations – Chief Dodson. A new employee will start on 7/18/17.

The Leland marine contract is being renewed for another year. The Glen Arbor Board needs to approve the contract to make it binding. **Motion to approve the marine contract between the Glen Lake Fire Department and Leland by Van Nort. Support by Peppler. Motion carried.**

Disposal of Ambulance. **Motion to authorize Chief Dodson to dispose of the outdated ambulance for the sum of in excess of \$6,000.00 by Van Nort. Support by Gretzema. Motion carried.**

AED's & Monitors – replacement. **Motion to replace the outdated AED's & Monitors at a sum not to exceed \$107,000.00 by Van Nort. Support by Gretzema. Motion carried.**

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Gas Meters – these are for field gas detection. The current meters are outdated. **Motion to replace 4 current gas monitors not to exceed \$3800.00 by Van Nort. Support by Gretzema. Motion carried.**

Part time employees – the Glen Lake Fire Department would like to hire part time employees to supplement the full time staff. The part time employees will not be part of the Union. **Motion to authorize Chief Dodson to establish a pay rate for part time employees which is 25% above the existing pay rate for firefighters by Van Nort. Support Gretzema. Motion carried.**

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence

- MTA Focus
- DTE Gas Pipeline Safety Booklet
- National Park Service South Manitou Island Shore Stabilization
- Leelanau County Road Commission – Summer Plan
- FOIA Update
- Consumers Rate Increases

Unfinished Business

WiFi Installation – It is underway. July 4th is the anticipated start date.

Bathroom defacing – it has been determined that putting cameras and noise recorders up on the outside of the facilities would help to deter this. **Motion to allow Supervisor Van Nort to enter into a contract with Aspen Wireless for cameras and noise recorders not to exceed \$3,000.00 by Gretzema. Support Peppler. Motion carried.**

Kasson Township ALS service – a private citizen would like to have ALS service coverage by the Glen Lake Fire Department in their area. Supervisor Van Nort and Treasurer Gretzema are in discussions with the private citizen.

New Business

Park Commission Improvements Project – The commission recommends to the board that they hire Gosling Czubak to do the project work on the proposed improvements. The committee has looked at multiple firms and feels Gosling Czubak is the best choice. **Motion to approve Gosling Czubak as the landscape architect for the park project by Gretzema. Support Lewis. Motion carried.**

Donation of Park Land – the land currently known as Dale's Putt-Putt, as well as, land a little south and east of it, is owned by Paul Sutherland. It has been presented, through a representative of Paul, that he would consider donating the property to the Township. However it would not be for free. He may want up to a million dollars for it. The question is does the township want to pursue this? Trustee Peppler proposed turning it over to the Park Commission to look into and report back to Supervisor Van Nort.

Michigan Township Association has suggested that each township develop a set of governing principles. The MTA information will be reviewed and in the July board meeting a decision will be made to move forward or not.

A citizen has voiced a concern relative to the State Regulations of Short Term rentals. This legislation would take the short-term rental authorization and power from the local level. MTA is against it and most townships are against it. A letter will be sent to Senator Booher stating Glen Arbor Township's position.

Motion to send a letter to Senator Booher regarding the State Regulations of Short Term Rentals by Peppler. Support by Gretzema. Motion carried.

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Recycling of Mattresses - just a point of information. There were questions during our recycling day about disposal of mattresses. American Waste did take mattresses; however we were informed that Bay Area Recycling will also take mattresses for charities.

Garden Upkeep – There had been concerns expressed about the quality of the upkeep of the garden area. Traverse Outdoors will be working to restore and bring the park up to the standard it should be.

Fire-pit Trashing – Manitou Trail – the area is being abused by partying all night, trashing the area and not extinguishing the fire. There are signs at the area but they are being ignored. The Sheriff's department has agreed to occasionally drive down to the area and check on it.

The audit process is underway.
The auditors finished at the township building last week.

Appointment to Maple Grove Cemetery Board – Glen Arbor has 2 seats on this board. Jeannine Dean has agreed to sit on one of the seats. We do need another individual for the second seat. **Motion to appoint Jeannine Dean as a Glen Arbor representative on the Maple Grove Cemetery Board by Lewis. Support by Peppler. Motion carried.**

New Town Welcome Signs – the current sign is worn out. Treasurer Gretzema is getting a quote on a new sign. There will be 2 signs, one on each end of town. It will take approximately a month once approved.

Renewal/Extension of the Fisher Lake Dredging SAD – We are currently on a five year cycle and the agreement is done. The agreement does need to be renewed or extended. Attorney Figura is looking at what approach we need to take.

Small Projects – Town Hall – It has been difficult to find someone to do small projects beyond what our maintenance person is able to do. Treasurer Gretzema did meet with Bob Ihme of Glen Arbor Outdoor. They have the personnel to do the maintenance that we need.

Funding for Collateralized Tax Account – The account cost is approximately \$750.00 a year to maintain. Treasurer Gretzema did talk with the bank about the monthly fees. The bank stated that the account can be turned off on the months that it is not being utilized. The township must maintain a balance in this account to cover the maintenance fee. **Motion from Gretzema requesting, from the board, permission to transfer \$750.00 from the General Fund to this account. Support by Van Nort. Motion carried.**

Planning Commission Report

John Peppler – the letter from Smith Haughey was reviewed by the Planning Commission and it has been decided that the Zoning Ordinances will be looked at page by page and updated after the Planning Commission finishes the Mater Plan review.

There is a Master Plan Public Hearing scheduled for 8/3/2017 at 7:00 PM

Public Comments

Chief Dodson would like to add to next month's agenda the pinning ceremony, for the new Lieutenant.

Board Member Comments

None

Supervisory Comments

None

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**Motion by Van Nort for the meeting to go into closed session to discuss personnel issues at 8:47 PM.
Roll call vote, motion carried.**

The general meeting re-opened at 9:14 PM by the call of the Chair.

The meeting was adjourned by Supervisor Van Nort at 9:14 PM

Respectfully submitted,

Lori Nash
Deputy Clerk

APPROVED